

SHREWTON PARISH COUNCIL

Clerk: Nikki Spreadbury-Clews

Camberley House, Clay Street, Crockerton, Warminster BA12 8AG

Telephone: 07798 764436

Email: shrewtonparishcouncil@gmail.com

**The Full Parish Council Meeting will be held on
Wednesday 7th February 2018 at 7.15pm**

All Parish Council Meetings are open to the Public and Press

31st January 2018

To All Members of Shrewton Parish Council

Dear Councillor

You are summoned to The Full Shrewton Parish Council Meeting at the Methodist Church, Shrewton, on Wednesday 7th February 2018 to transact the business set out below.



Nikki Spreadbury-Clews
Parish Clerk

MEETING SCHEDULE

7.15pm

Public Participation

To enable members of the public to address the Council, with an allowance of three minutes per person, regarding any matter relating to the village.

COUNCIL MEETING AGENDA

- 1. Acceptance of apologies for absence**
- 2. Report from Unitary Authority Member.**
- 3. To approve** as a correct record, the minutes of the Full Council meeting held on 3rd January 2018, copies of these minutes have been circulated.
- 4. Correction to numbering of November and December Minutes.** The minutes were incorrectly numbered by the Clerk. November read 17/95 to 17/115, should have read 17/116 to 17/133. December read 17/95 to 17/115, should have read 17/134 to 17/149. Members are requested to agree correction.
- 5. Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.
- 6. Update on Items from January Meeting.**

7. Receive Cllr Reports from:

- a) **Chairman**
- b) **Flood Warden.** Cllr Parrett
- c) **Parish Steward.** Cllr Parrett
- d) **Military Liaison.** Cllr Henry
- e) **Youth Club.** Cllr Henry
- f) **Recreation Ground.** Cllr Lock

8. Receive reports from:

- a) **Traffic Working Group.** Cllr Harris
- b) **A303 Forum.** Cllr Berry

9. Co-option of a new member. Members to discuss and make decision on application received from Mrs Elizabeth Dunlop

10. Planning Applications for Decision:

- 17/12466/FUL** New pedestrian access to dwelling. 29 Highfield Rise, Shrewton. SP3 4DZ
- 18/00462/FUL** Alterations to works to garage approved under Planning Permission 16/09091/FUL to allow for the wall-side edge of roof to be raised a further 35cm. Oak Beams High Street Shrewton SP3 4BZ
- 18/00690/LBC** Alterations to works to garage approved under Planning Permission 16/09091/FUL to allow for the wall-side edge of roof to be raised a further 35cm. Oak Beams High Street Shrewton SP3 4BZ

11. Planning Decisions for noting:

- 17/10749/FUL** Change of use from farm land to grassed area for use by dwelling plus storage area for waste disposal in conjunction with MOD. Nelridge Farm, Rollestone Crossroads, Shrewton SP3 4DS. Approved with conditions
- 17/10637/FUL** Single storey rear and side extension.3 Abbey Close, Shrewton. SP3 4LB
- 17/11994/FUL** Proposed loft conversion and alterations. Low Willows, Rollestone Road, Shrewton. SP3 4HG. Approved with conditions.

12. Grant applications received. Members to discuss and make decision.

- i) **Shrewton WI £250**
- ii) **Shrewton Recreational Charity £5000.00**

13. Accounts for Payment: Members are asked to approve the payments listed below:

Clerks Salary January 2018	£360.79
HMRC PAYE January 2018	£ 90.00
HMRC PAYE replacement cheque for Sept 17 (original chq 0059 not processed)	£90.20
WALC GDPR briefing	£42.00
<u>Receipts</u>	
Interest	£ 1.92
CIL money from Wiltshire Council	£1795.20

14. Approval and signing-off of parish accounts

The Clerk will present the parish accounts for January 2018 for approval.

15. CIL Monies received. Clerk to update members.

16. Internal Auditor. Members to discuss and make decision on appointment of internal auditor.

17. External Auditor. Clerk to update members on 2017/18 External Audit.

18. General Data Protection registration (GDPR) Clerk to update members on the new law and regulations.

19. Annual Parish Meeting of the Electorate. Members to make decision on date and format of the meeting.

20. Policy Reviews. The following policies have been reviewed, clerk to advise of any amendments and members to discuss and confirm acceptance.

- i) **Code of Conduct**
- ii) **Complaints Procedure**
- iii) **Disciplinary Procedure**
- iv) **Preparation & Distribution of Minutes**
- v) **Press & Communications**
- vi) **Standing Orders**

21. School traffic and parking. Members to discuss correspondence received.

22. Bus Routes. Shrewton to Amesbury and return.

23. Forthcoming public consultation on the A303 Stonehenge project. The consultation period will run from 8 February until 6 April. Members to make decision on where hard copies of consultation papers will be held and publication.

24. Footpaths for resurfacing. Members to discuss and make decision.

25. Correspondence circulated from 21st December 2017 to 31st January 2018.

26. Standing Agenda items

- a) **Highways and Byways.**
- b) **Village maintenance.**

27. Meetings to consider attending: -

- **Southern Area planning meeting** – Thursday 8th March 2018
- **CATG** – Monday 5th March 2018 - Amesbury
- **Amesbury Area Board** – Thursday 22nd March 2018 – Berwick St James
- **Local Highway Town and Parish Meetings** – 7.00pm to 9.00pm
 - 1/5/18 City Hall, Salisbury
 - 3/5/18 Cotswold Room, County Hall, Trowbridge
 - 8/5/18 Council Chamber, Monkton Park, Chippenham
 - 23/5/18 Kennet House, Devizes

28. Date of next meeting

The Council is asked to note that the next Full Parish Council Meeting will be held on Wednesday 7th March 2018 at 7.15pm at The Methodist Church Hall.

The minutes of this meeting will be available to all members of the public from the village website www.shrewton.com, the Parish Notice board or by contacting the Parish Clerk.