

SHREWTON PARISH COUNCIL

Minutes of a Meeting of the Shrewton Parish Council Held at the Methodist Hall on Wednesday 7th March 2018 at 7.15 p.m.

Present: Councillors

Richard Harris (Chairman), Beth Dunlop, Roy Flint, Dave Hassett, Darren Henry (also Unitary member), Ron Lock, Den Parrett, Anne Woodman.

In attendance: Parish Clerk Nikki Spreadbury-Clews and one member of the public.

Public Participation

Jim Nicholson from Shrewton Cricket Club advised they are hosting a village event on Sunday 8th July from 12:00PM to 9:00 PM to celebrate the centenary of Cecil & Mary Chubb gifting Stonehenge to the nation in 1918, Cecil Chubb was born in Shrewton. The event will see three cricket matches, made up of four teams, stalls from local clubs and organisations, fun games, competitions, food and bar and finishing with a quiz in the evening. They are looking for helpers, if you are interested please contact Jim.

Meeting commenced at 7.32 pm

17/193 Acceptance of apologies for absence. Resolved: Cllr Berry

17/194 Report from Unitary Authority Member. Cllr Henry reported he will be attending Countryside forum on 14th March, which is focusing on fly tipping and Hare coursing. He had attended the ICOMOS (International Council on Monuments and Sites) meeting where Wiltshire Cllr de Rhé-Philippe, member for strategic highways, gave a statement fully supporting the Highways England A303 proposal and the A303 Stonehenge Community Forum. The Connect 2 Wiltshire Taxibuzz service - a review will take place, however no immediate plans, therefore its existence needs to be publicised.

17/195 Minutes. The minutes of the Full Council meeting held on 7th February 2018 were approved as a true record and signed by the chairman.

17/196 Dispensations and Declarations of interest. Resolved: none.

17/197 Update from February Meeting. Clerk reported she was awaiting responses from senior rights of way officer at Wiltshire Council regarding signage on Byway 7 and responsibility for overgrowth on to footpath 3, Upper Backway. Clerk had appointed Auditing Solutions Ltd for the internal audit. Clerk had written to Wiltshire Council, Shrewton Primary School and Police regarding a complaint from a parent about safety of children entering and leaving the School. Both Wiltshire Council and the School had contacted the complainant and the Police had carried out a patrol. Clerk had written to the Police asking when in the area if they would look out for dangerous parking on Salisbury Road, by the Co-Op junction and illegal use of Byway 7, as reports of this had been received. Clerk had emailed Cllr Wayman at Wiltshire Council concerning the non-replacement of the 30mph sign entering the village from Chitterne, no response to date. Historic England have advised the Secretary of State for Digital, Culture, Media and Sport has decided to add Shrewton War Memorial to the List of Buildings of Special Architectural or Historic Interest. The memorial is now listed at Grade II.

Arrangements have been made for the plainings from the London road works to be placed at The Rec for use by The Rec and the village for pathways.

New waste bin posts have been put up and bins will be in place soon.

17/198 Councillors reports received:

- a) **Chairman.** Cllr Harris's report attached.
- b) **Flood Warden.** Cllr Parrett reported no flooding during recent winter weather, river flowing well, levels increasing but no issue.
- c) **Parish Steward (PS).** Cllr Parrett reported all parish stewards have temporarily been appointed to pot hole repairs due to the recent hard frosts and snow.
- d) **Military Liaison.** Cllr Henry's report attached.
- e) **Youth Club.** Cllr Henry's report attached.
- f) **Recreation ground.** Cllr Lock reported the recent crisis meeting for The Rec was attended by approx. 50 people. Currently two people are running the Rec and more volunteers are required to help. A new Rec Committee is to be formed, Cllr Lock has put his name forward. Interested residents are asked to come forward.
- g) **Winter weather.** With the recent heavy snow fall after which it was found some grit bins were depleted it was suggested a member is appointed to liaise with authorities and ensure grit bins are filled. Cllr Flint volunteered to take this role.

17/199 Updates from working groups:

- a) **Traffic Working group.** Cllr Harris's report attached.

17/200 Planning Applications. Resolved: none received

17/201 Planning Decisions Noted: Resolved none received

17/202 Accounts for Payment

It was resolved that the following cheques be approved: Cllr Hassett proposed the financial transactions for payment and a transfer of £5000 from Bank savings account to current account that took place on 5th March, seconded by Cllr Parrett, voting unanimous in favour.

Salary February 2018	£360.59
HMRC PAYE February 2018	£ 90.20
Clerks Expenses & Reimbursement of costs	£54.01
Shrewton WI (grant)	£250.00
Shrewton Recreation Charity (grant, chq issued 25.02.2018)	£5000.00
Hurdcott Landscapes Ltd (Litter Bin emptying Nov - Jan)	£144.00
ICO (Data Protection registration)	£35.00
Sarah Tipping (Grounds Maintenance Dec to Feb)	£587.50
R Keyzor (Web training to Clerk)	£38.50

Receipts

Interest	£2.06
Longbridge Deverill PC contribution Clerks training 25.02.18	£11.00
Upton Scudamore PC contribution Clerks training 25.02.18	£5.50

17/203 Approval and signing-off of Parish Accounts for February 2018. The Clerk had not been able to circulate the accounts, however reported Bank balances as at 28th February 2018 were current account £4,330.45 savings account £49,012.24. The Chairman and the RFO signed the accounts.

17/204 Grounds Maintenance Contract. Members approved the increase in Sarah Tipping's charges from £2350 to £2440 per annum for grounds maintenance plus £210 per growing season for the fortnightly cut of the grassed area opposite Parsons Green, where the flower tubs are. Proposed Cllr Parrett, seconded Cllr Flint, voting unanimous in favour.

17/205 Policy Reviews. The remaining policies are to be reviewed at April meeting

- i) **Complaints Procedure.** Cllr Harris
- ii) **Financial Regulations.** Clerk reviewed
- iii) **Summary of Financial Regulations.** Clerk reviewed
- iv) **Financial Risk Assessment.** Clerk reviewed.
- v) **Risk Assessment.** Clerk reviewed
- vi) **Grant Application form, letter and Awarding Policy.** Cllr Lock
- vii) **Councillor Job Description.** Cllr Lock
- viii) **Policy on Email Usage.** Cllr Harris reviewed
- ix) **Policy on Filming, Photography, Audio Recording and Social Media** Cllr Harris reviewed
- x) **Terms of Reference** Cllr Hassett

17/206 Litter bin at Co-Op. Await confirmation of appointment of new manager.

17/207 Public consultation on the A303 Stonehenge project. The consultation period is from 8 February until 6 April www.highways.gov.uk/A303Stonehenge/consultation. Paper copies are available by contacting any Councillor, the clerk and available at prominent places within the village. Highways England will attend the Parish Council meeting on 4th April to give a short presentation and answer any questions. Residents are encouraged to complete the consultation and make their comments known. In the recent pre-consultation very few local residents responded.

17/208 Correspondence: Noted

17/209 Standing agenda items:

- a) **Highways and Byways.** Nothing further to report
- b) **Village maintenance.** Notice board by bus shelter, Cllr Parrett to repair.

17/210 Meetings to consider attending: -

- **Southern Area planning meeting** – Thursday 8th March 2018
- **A303 Stonehenge scheme Community Forum.** – Tuesday 20th March 7.00pm -8.30pm – Cllr Harris hopes to attend in Cllr Berry's absence.
- **Amesbury Area Board** – Thursday 22nd March 2018 – Berwick St James
- **Extraordinary meeting WHS Committees and Partnership Panel** – Friday 23rd March 2.30pm
- **Local Highway Town and Parish Meetings** – 7.00pm to 9.00pm. Clerk hopes to attend.
1/5/18 City Hall, Salisbury
3/5/18 Cotswold Room, County Hall, Trowbridge
8/5/18 Council Chamber, Monkton Park, Chippenham
23/5/18 Kennet House, Devizes

17/211 Date of next meeting. Wednesday 4th April 2018 at 7.15pm at Methodist Hall.

The meeting closed at 8.55pm

Approved by the Council as a true record

Signed.....Chair Date.....

Attachments: Reports from Chairman, Military Liaison, Youth Club, Traffic Working Group.

Reports are on the Website www.shrewton.com or available from the Clerk on request.