

# SHREWTON PARISH COUNCIL

Clerk: Nikki Spreadbury-Clews

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**The Full Parish Council Meeting will be held on  
Wednesday 4<sup>th</sup> April 2018 at 7.15pm**

**All Parish Council Meetings are open to the Public and Press**

**27th March 2018**

**To All Members of Shrewton Parish Council**

Dear Councillor

You are summoned to The Full Shrewton Parish Council Meeting at the Methodist Church Hall, Shrewton, on Wednesday 4<sup>th</sup> April 2018 to transact the business set out below.



Nikki Spreadbury-Clews  
Parish Clerk

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## MEETING SCHEDULE

**7.15pm**

**Highways England Presentation – proposed A303 Amesbury to Berwick Down scheme.**

### **Public Participation**

**To enable** members of the public to address the Council, with an allowance of three minutes per person, regarding any matter relating to the village.

## COUNCIL MEETING AGENDA

- 1. Acceptance of apologies for absence**
- 2. Report from Unitary Authority Member.**
- 3. To approve** as a correct record, the minutes of the Full Council meeting held on 7<sup>th</sup> March 2018, copies of these minutes have been circulated.
- 4. Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.
- 5. Update on Items from March Meeting.**
- 6. Receive Cllr Reports from:**
  - a) **Chairman**
  - b) **Flood Warden.** Cllr Parrett. [SSEN Resilient Communities Fund](#)
  - c) **Parish Steward.** Cllr Parrett

- d) **Military Liaison.** Cllr Henry
- e) **Youth Club.** Cllr Henry
- f) **Recreation Ground.** Cllr Lock
- g) **Winter Weather.** Cllr Flint

**7. Receive reports from:**

- a) **Traffic Working Group.** Cllr Harris

**8. Planning Applications for Decision:**

**18/01859/PNCOU** Prior Approval under Class Q – Proposed Change of Use of Agricultural Buildings to 2no. Dwelling houses (Use Class C3) and Associated Operational Development. Barns at Fleming Farm, Homanton, Shrewton, Salisbury. SP3 4ER

**9. Planning Decisions for noting:**

**18/00462/FUL & 18/00690/LBC** Alterations to works to garage approved under Planning Permission 16/09091/FUL to allow for the wall-side edge of roof to be raised a further 35cm. Oak Beams High Street Shrewton SP3 4BZ. Approved with Conditions.

**10. Accounts for Payment:** Members are asked to approve the payments listed below:

Clerks Salary March 2018	£360.59
HMRC PAYE March 2018	£ 90.20
Clerks reimbursement Expenses	£ 6.72
R Keyzor (Web domain tfr and Hosting fees to March 2019)	£102.00
<b><u>Receipts</u></b>	
Interest	£ 1.85

**11. Approval and signing-off of parish accounts**

The Clerk will present the parish accounts for year ended 31st March 2018 for approval.

**12. Policy Reviews.** The following policies have been reviewed, clerk to advise of any amendments and members to discuss and confirm acceptance.

- i) **Complaints Procedure**
- ii) **Financial Regulations**
- iii) **Summary of Financial Regulations**
- iv) **Financial Risk Assessment**
- v) **Risk Assessment**
- vi) **Grant Application form, letter and Awarding Policy**
- vii) **Councillor Job Description**
- viii) **Policy on Email Usage**
- ix) **Policy on Filming, Photography, Audio Recording and Social Media**
- x) **Terms of Reference**

**13. War Memorial.** Shrewton and District Branch of The Royal British Legion have asked if the War Memorial will be cleaned for 100th anniversary of the end of WW1. **For discussion and decision.**

**14. Waste Bins.** Members to discuss and make decision to purchase further waste bins.

**15. Partnership Meetings and Representation.** Attached list for clarification.

**16. Proposed A303 Amesbury to Berwick Down Scheme Consultation.** The consultation period has been extended to Monday 23 April. Members to decide and advise Clerk of Parish Council response.

**17. Correspondence** circulated from 23rd February to 26<sup>th</sup> March 2018.

**18. Standing Agenda items**

- a) **Highways and Byways.**
- b) **Village maintenance.**

**19. Meetings to consider attending: -**

- **Southern Area planning meeting** – 12<sup>th</sup> April (amended from 5<sup>th</sup> April), 10<sup>th</sup> May
- **Amesbury Area Board** – 24<sup>th</sup> May
- **Launch of the Amesbury Dementia Action Alliance – Monday 21<sup>st</sup> May at 4.00pm – Stonehenge Visitor Centre – 2 representatives required to attend and appointment of Dementia Champion**
- **Local Highway Town and Parish Meetings** – 7.00pm to 9.00pm
  - 1/5/18 City Hall, Salisbury
  - 3/5/18 Cotswold Room, County Hall, Trowbridge
  - 8/5/18 Council Chamber, Monkton Park, Chippenham
  - 23/5/18 Kennet House, Devizes
- **CATG** – 18<sup>th</sup> June.

**20. Date of next meeting**

Members are asked to note that the Annual Parish Meeting of the Electorate will be held on Wednesday 2<sup>nd</sup> May 2018 at 7.00pm followed by the Annual Meeting of The Council at 7.30pm in The Methodist Church Hall.

The minutes of this meeting will be available to all members of the public from the village website [www.shrewton.com](http://www.shrewton.com), the Parish Notice board or by contacting the Parish Clerk.