

SHREWTON PARISH COUNCIL

Minutes of a Meeting of the Shrewton Parish Council Held at the Methodist Hall on Wednesday 4th April 2018 at 7.15 p.m.

Present: Councillors

Richard Harris (Chairman), Beth Dunlop, Roy Flint, Dave Hassett, Ron Lock, Den Parrett, Anne Woodman.

In attendance: Parish Clerk Nikki Spreadbury-Clews and two members of the public.

Presentation by Highways England on the proposed A303 Amesbury to Berwick Down Scheme.

Members of the public are encouraged to have their say and respond to the consultation, closing date is 23 April.

Public Participation

A member of public advised he owns and is eligible to drive vehicles on the footpath between Tanners Lane and the A360 which has become very muddy, he is going to provide evidence of ownership. Clerk to establish eligibility of vehicular access on the footpath.

Meeting commenced at 20.04 pm

17/212 Acceptance of apologies for absence. Resolved: Cllrs Berry and Henry

17/213 No Report from Unitary Authority Member.

17/214 Minutes. The minutes of the Full Council meeting held on 7th March 2018 were approved as a true record and signed by the chairman.

17/215 Dispensations and Declarations of interest. Resolved: none.

17/216 Update from March Meeting. None that are not already covered in the agenda.

17/217 Councillors reports received:

- a) **Chairman.** Cllr Harris's report attached.
- b) **Flood Warden.** Cllr Parrett reported levels rising at Tilshead (4 metres short of 2013 highest recording). SSEN funding not required.
- c) **Parish Steward (PS).** Cllr Parrett reported all parish stewards are still on other duties and should be back to scheduled visits in May.
- d) **Military Liaison.** No report
- e) **Youth Club.** No report
- f) **Recreation ground.** Cllr Lock reported the AGM is 26th April where Trustees will be appointed and a new Chairman. A committee will be formed and will look at long term strategy. The Playground repairs have been halted due to the wet weather.
- g) **Winter weather.** Cllr Flint is awaiting response from Wiltshire Council representative. Salt bins have been depleted.

17/218 Updates from working groups:

- a) **Traffic Working group.** Cllr Harris's report attached.

17/219 Planning Applications.

18/01859/PNCOU Prior Approval under Class Q – Proposed Change of Use of Agricultural Buildings to 2no. Dwelling houses (Use Class C3) and Associated Operational Development. Barns at Fleming Farm, Homanton, Shrewton, Salisbury. SP3 4ER. Discussion as to which parish this application sits, both Shrewton and Winterbourne Stoke have been consulted. Cllr Hassett proposed no objections, seconded Cllr Lock voting unanimous in favour.

17/220 Planning Decisions Noted:

18/00462/FUL & Alterations to works to garage approved under Planning Permission
18/00690/LBC 16/09091/FUL to allow for the wall-side edge of roof to be raised a further 35cm. Oak Beams High Street Shrewton SP3 4BZ. Approved with conditions

17/221 Accounts for Payment

It was resolved that the following cheques be approved: Cllr Parrett proposed the financial transactions for payment, seconded by Cllr Hassett, voting unanimous in favour.

Clerks Salary March 2018	£360.59
HMRC PAYE March 2018	£ 90.20
Clerks reimbursement Expenses	£ 6.72
R Keyzor (Web domain tfr and Hosting fees to March 2019)	£102.00

Receipts

Interest	£ 1.85
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17/222 Approval and signing-off of Parish Accounts for year ended 31st March 2018. The accounts had previously been circulated. The clerk reported Bank balances year ending 31st March 2018 were current account £2,728.65 savings account £44,014.09. Cllr Hassett proposed acceptance of the year end accounts, seconded Cllr Flint, voting unanimous in favour. The Chairman and the RFO signed the accounts.

17/223 Policy Reviews. After review of the following policies and some amendments Cllr Woodman proposed acceptance and adoption of the policies, seconded Cllr Dunlop, voting unanimous in favour.

- i) **Complaints Procedure.**
- ii) **Financial Regulations.**
- iii) **Summary of Financial Regulations.**
- iv) **Financial Risk Assessment.**
- v) **Risk Assessment.**
- vi) **Grant Application form, letter and Awarding Policy.**
- vii) **Councillor Job Description.**
- viii) **Policy on Email Usage.**
- ix) **Policy on Filming, Photography, Audio Recording and Social Media**
- x) **Terms of Reference**

17/224 War Memorial. The Clerk was requested to establish if the War Memorial needed cleaning, it was cleaned in 2014 and it may cause damage to have it cleaned again so soon. Should it require cleaning Cllr Woodman proposed the clerk proceeds to obtain three quotations, seconded Cllr Dunlop, voting unanimous in favour.

17/225 Waste Bins. Cllr Parrett proposed purchasing further waste bins, sufficient to take advantage of discounts/break point, seconded Cllr Flint, voting unanimous in favour.

17/226 Partnership Meetings and Representation. Cllr Hassett added as representative for Traffic group for A303 Stonehenge Scheme Community Forum. Clerk to send roles and responsibilities to

members for May meeting.

17/227 Proposed A303 Amesbury to Berwick Down Scheme Consultation. Consultation period extended to 23 April. Members agreed to send a Parish Council response. Cllr Flint proposed the following wording 'Based on the opinions from the residents of Shrewton Parish and responses we have had, in principle we are in favour of the scheme', seconded Cllr Hassett, voting unanimous in favour.

17/228 Correspondence: Noted

17/229 Standing agenda items:

- a) **Highways and Byways.** Nothing further to report
- b) **Village maintenance.** Bus stop – Clerk to request a reflective keep right sign on the plastic bollard.

17/230 Meetings to consider attending: -

- **Southern Area planning meeting** – 12th April (amended from 5th April), 10th May
- **Amesbury Area Board** – 24th May
- **Launch of the Amesbury Dementia Action Alliance – Monday 21st May at 4.00pm – Stonehenge Visitor Centre** – Cllr Dunlop volunteered to represent Shrewton and become Dementia Champion, members accepted and thanked Cllr Dunlop. Clerk to establish if Cllr Henry will be attending as second representative.
- **Local Highway Town and Parish Meetings** – 7.00pm to 9.00pm.
1/5/18 City Hall, Salisbury
3/5/18 Cotswold Room, County Hall, Trowbridge – Clerk hopes to attend.
8/5/18 Council Chamber, Monkton Park, Chippenham
23/5/18 Kennet House, Devizes
- **CATG** – 18th June.

17/231 Date of next meeting.

The Annual Parish Meeting of the Electorate will be held on Wednesday 2nd May 2018 at 7.00pm followed by the Annual Meeting of The Council at 7.30pm in The Methodist Church Hall.

The meeting closed at 9.22pm

Approved by the Council as a true record

Signed.....Chair Date.....

Attachments: Reports from Chairman, Traffic Working Group.

Reports are on the Website www.shrewton.com or available from the Clerk on request.