

## SHREWTON PARISH COUNCIL

### **Minutes of the Meeting of Shrewton Parish Council Held at the Methodist Hall on Wednesday 4<sup>th</sup> July 2018 at 7.15 p.m.**

#### **Present: Councillors**

Richard Harris (Chairman), John Berry (Vice Chairman), Roy Flint, Dave Hassett, Darren Henry (also Unitary member), Ron Lock and Anne Woodman.

**In attendance:** Parish Clerk Nikki Spreadbury-Clews and three members of the public.

#### **Public Participation**

Member of the public asked for update on 'Welcome to Shrewton Sign' for London Road. Response discussed at June meeting, now have the details of company who supplied and will be obtaining costings. Also asked Cllr Henry 1. What are you doing for Shrewton? 2. What is being done about Military using London Road, on Monday 40 military vehicles used the road. Cllr Henry gave an overview of what he is involved with at Wiltshire Council, including various groups like Dementia friendly and Youth and that he has discussed various issues direct with members of the public. He has and is liaising with the Military regarding the continued misuse of London Road.

**18/52 Acceptance of apologies for absence. Resolved:** Cllr Parrett.

**18/53 Report from Unitary Authority Member.** Cllr Henry reported Waste changes for Business's and Village Halls comes into effect 30 July. Wiltshire Police announced a major incident in Amesbury today.

**18/54 Minutes.** The minutes of the Full Council meeting held on 6<sup>th</sup> June 2018 were approved as a true record and signed by the chairman.

**18/55 Dispensations and Declarations of interest. Resolved:** None

**18/56 Update from June Meeting.** Clerk had written to landowners regarding Footpaths 17 and 18, Byway 29 and access from Nett Road to Highfield. Footpath 17 had been tidied, however the member of public felt the width of the hedge needed reducing. With birds nesting it is not practical to carry this out at this time of year, Clerk will suggest to the land owners for the Autumn/Winter. The footpath would benefit from some planning's, Clerk to obtain contractors details for the London Road works due to be carried out. Clerk has spoken with the landowner of Byway 29 who was happy to discuss with the member of public, landowners details passed on.

#### **18/57 Councillors reports received:**

- a) **Chairman.** Cllr Harris's report attached.
- b) **Flood Warden.** Cllr Parrett's report attached.
- c) **Parish Steward (PS).** Cllr Parrett's report attached.
- d) **Military Liaison.** Cllr Henry reported one year until army relocate. Cllr Henry is working with Communities together, i.e. A303 community forum, bus service. The Connect 2 Wiltshire Taxibuzz service is underutilised. Members requested Cllr Henry to arrange a meeting between the transport officer at Wiltshire Council and two members of Shrewton Parish Council.
- e) **Youth Club.** Cllr Henry reported the youth club is closed for a while whilst a new leader is appointed.
- f) **Recreation ground.** Cllr Berry reported grounds work are taking place and a new kitchen will be fitted next week. Cllr Lock thanked Cllr Berry for all he's doing for the Rec, members agreed.
- g) **Winter weather.** Cllr Flint has submitted salt bin replenishment requirements to Wiltshire Council. He will be preparing a 'snow plan'

**18/58 Update from Traffic working group:** Cllr Harris's report attached.

**18/59 Substantive Bid for CATG.** Cllr Hassett proposed Shrewton Parish Council make a substantive bid to CATG for traffic management improvements on London Road, seconded Cllr Woodman, voting unanimous in favour. Cllr Lock proposed supporting the bid with £15,000.00 of Parish Council funds (£10,000 earmarked from 2017/18 budget and £5,000 from 2018/19 budget), seconded Cllr Flint voting unanimous in favour.

**18/60 Planning Applications Discussed:**

**(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)**

**Ref 18/05168/LBC** Internal alterations to basement, ground floor and first floor. External alterations to east and west elevations and insertion of new doors. Shrewton House, Elston House, Shrewton SP3 4HJ. Cllr Hassett proposed no objections, seconded Cllr Flint, voting unanimous in favour.

**18/61 Planning Decisions noted:**

**Ref 18/03807/FUL** Extension to rear of property to provide a bathroom. Golling Cottage, Chants Lane, Shrewton. SP3 4EG. Approved with conditions.

**18/62 Accounts for Payment**

**It was resolved that the following cheques be approved** Cllr Hassett proposed, seconded by Cllr Berry, voting unanimous in favour.

Clerks Salary June 2018	Cheque 001106	£447.44
HMRC PAYE June 2018	Cheque 001105	£15.20
Clerks expenses	Cheque 001106	£36.83
Broxap	Cheque 001107	£582.00
Broxap	Cheque 001108	£197.94
Pandora Signs	Cheque 001109	£1182.00
Shrewton Methodist Church	Cheque 001110	£90.00
<b>Receipts</b>		
Interest		£2.49

**18/63 Approval and signing-off of Parish Accounts for 30<sup>th</sup> June 2018.** As previously circulated. The clerk Reported Lloyds Bank balances as at 30<sup>th</sup> June 2018 were: -

Treasurers account	£3,784.07
Business Bank Account	<u>£54,410.58</u>
	<b>£58,194.65</b>

Cllr Hassett proposed acceptance of the accounts, seconded Cllr Lock, voting unanimous in favour. The Chairman and the RFO signed the accounts.

**18/64 Standing Orders and Financial Regulations.** Based on NALC model regulations circulated prior to Meeting, the documents were taken as read. Discussion regarding Financial Regulations 6.11 and it was decided Clerk to discuss with Cllr Harris a backup process. Cllr Hassett proposed acceptance and adoption of the new Standing Orders and Financial Regulations, seconded Cllr Flint, voting unanimous in favour.

**18/65 Increase in hire charges for Methodist Church Hall from £15.00 per month to £18.00 with effect from 1<sup>st</sup> September 2018. Resolved:** Noted.

**18/66 Inspection of Assets.** Cllr Flint had completed the report. Bus shelter Hindes Meadow seat to be varnished. Notice board Hindes Meadow slightly loose.

**18/67 Internal Audit.** Clerk has reviewed the report, items R1, R2, R3, R5, R6 and R8 have been completed, report updated to reflect this.

**18/68 The George.** Wiltshire Council have taken the first step of the enforcement process in respect of unauthorised use as a Home of Multiple Occupancy (HMO). With regards to Asset of Community Value (ACV) notice of disposal had been given 17 October 2017 and no intention to bid was received from any community group, therefore the owner is free to dispose of the asset without the need to accord with any moratoria until 17 April 2019, when the protection period is over.

**18/69 Fly Tipping.** Litter pick material and collection of the litter picked is available from Wiltshire Council. Fly tipping should be reported to Wiltshire Council and evidence obtained of those carrying it out.

**18/70 Flower Show.** No further update.

**18/71 Correspondence received.** Email regarding overgrown verge in Tanners Lane. The verge is believed to belong to Wiltshire Council. The member of the public may cut it back if they so wish.

Email regarding dangerous parking close to junction Rollestone Road and Salisbury Road. After much discussion Cllr Lock proposed polite notes are placed on the cars parked, seconded Cllr Berry, voting 3 for the proposal, 3 against and 1 abstained, proposal not carried.

Cllr Flint proposed a notice on the notice board and at flower show, seconded Cllr Hassett, voting 6 in favour, 1 against, proposal carried.

Cllr Woodman proposed letter to the residents, seconded Cllr Lock, voting 6 in favour, 1 abstained, proposal carried.

**18/72 Standing agenda items:**

- a) **Highways and Byways.** No further issues
- b) **Village maintenance.** No further issues

**18/73 Meetings to consider attending: -**

- **Amesbury Area Board** – Thursday 19<sup>th</sup> July – Bulford -7.00pm
- **CATG** – Monday 3<sup>rd</sup> September
- **Invitation to Larkhill** – 22<sup>nd</sup> August

**18/74 Date of next meeting.**

The next Parish Council Meeting will be held on Wednesday 1<sup>st</sup> August 2018 at 7.15pm.

The meeting closed at 9.43pm

Approved by the Council as a true record

Signed.....Chairman                      Date.....

Attachments: Reports from Chairman, Flood Warden, Parish Steward Liaison, Traffic Working Group Reports are on the Website [www.shrewton.com](http://www.shrewton.com) or available from the Clerk on request.