

# SHREWTON PARISH COUNCIL

Clerk: Nikki Spreadbury-Clews

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**The Meeting of the Full Parish Council will be held on  
Wednesday 5<sup>th</sup> September 2018 at 7.15pm**

**All Parish Council Meetings are open to the Public and Press**

**29<sup>th</sup> August 2018**

**To All Members of Shrewton Parish Council**

Dear Councillor

You are summoned to The Meeting of the Full Shrewton Parish Council at the Methodist Church Hall, Shrewton, on Wednesday 5<sup>th</sup> September 2018 to transact the business set out below.



Nikki Spreadbury-Clews  
Parish Clerk

## MEETING SCHEDULE

**7.15pm**

### **Public Participation**

**To enable** members of the public to address the Council, with an allowance of three minutes per person, regarding any matter relating to the village.

## COUNCIL MEETING AGENDA

- 1. Acceptance of apologies for absence**
- 2. Report from Unitary Authority Member.**
- 3. To approve** as a correct record, the minutes of the Full Council meeting held on 1<sup>st</sup> August 2018, copies of these minutes have been circulated.
- 4. Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.
- 5. Update on Items from August Meeting.** Clerk to provide update.

**6. Receive Cllr Reports/updates from:**

- a) **Chairman**
- b) **Flood Warden.** Cllr Parrett.
- c) **Parish Steward.** Cllr Parrett
- d) **Military Liaison.** Cllr Henry
- e) **Youth Club.** Cllr Henry
- f) **Recreation Ground & Village Hall.** Cllr Berry. Further to minute 18/32 f – members to advise the Clerk if she is to invite two members from each Shrewton venue with rooms for hire to a meeting to assist working together.
- g) **Winter Weather.** Cllr Flint

**7. Receive report from Traffic Working Group.** Cllr Harris

**8. Substantive Bid for CATG.** To receive update on application.

**9. Planning Applications for Decision:**

**(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)**

**18/07900/LBC** Internal alterations to form en-suite bathrooms to first floor. Shrewton House, Elston Lane, Shrewton SP3 4HJ

**18/07858/FUL & 18/08209/LBC** Internal alterations to rear 1900's servants' wing first floor bedrooms and use of the area to form three tourist accommodation studios. External alterations to re-construct the external rear access stairs to the first floor. Shrewton House Elston Lane Shrewton SP3 4HJ

**10. Planning Decisions for noting:**

**18/05168/LBC** Internal alterations to basement, ground floor and first floor. External alterations to east and west elevations and insertion of new doors. Shrewton House, Elston Lane, Shrewton SP3 4HJ. Approved with conditions.

**11. The George.** To receive update.

**12. Grant Application from Maddington Church for £1,000** Members to discuss and make decision on the application.

**13. Accounts for Payment:** Members are asked to approve the payments listed below:

Clerks Salary August 2018	£447.24
HMRC PAYE August 2018	£15.40
Clerks reimbursement of costs	£131.88
PKF Littlejohn LLP	£240.00
Hurdcott Landscapes Ltd	£162.00
Sarah Tipping	£610.00

**Receipts**

Interest	£2.31
VAT refund	£306.96

The clerk requests a written authorisation for a transfer of monies from Lloyds Bank savings account to the current account for £5000.00 to be signed by two authorised signatories.

**14. Approval and signing-off of parish accounts**

The Clerk will present the parish accounts for 31<sup>st</sup> August 2018 for approval.

**15. Completion of limited assurance review 31 March 2018.** Members to receive PKF Littlejohn LLP review of the Annual Governance and Accountability Return (AGAR) for year ended 31 March 2018, which states no matters arising.

The Clerk has published the Notice of Conclusion of Audit and AGAR (sections 1,2&3) on the website as required.

**16. Electronic Payments.** Cllr Berry and Clerk to present. Members to discuss and make decision to adopt electronic Banking payments.

**17. Community Led Housing.** Members to make decision whether to take forward further.

**18. Correspondence received.** Clerk to advise

**19. Standing Agenda items**

- a) **Highways and Byways.** State of repair High St and Amesbury Road.
- b) **Village maintenance.** Pavement opposite Co-op

**20. Meetings to consider attending: -**

- **Amesbury Area Board** – Thursday 13<sup>th</sup> September

**21. Clerks Annual Leave.** Cllr Harris has agreed the Clerk can take annual leave from 24<sup>th</sup> to 28<sup>th</sup> September, the October agenda will therefore be issued on 21<sup>st</sup> September.

**22. Date of next meeting**

The next Meeting of The Full Council is to be held on Wednesday 3<sup>rd</sup> October 2018 at 7.15pm in The Methodist Church Hall.

The minutes of this meeting will be available to all members of the public from the village website [www.shrewton.com](http://www.shrewton.com), the Parish Notice board or by contacting the Parish Clerk.