

SHREWTON PARISH COUNCIL

Minutes of the Meeting of Shrewton Parish Council Held at the Methodist Hall on Wednesday 5th September 2018 at 7.15 p.m.

Present: Councillors

Richard Harris (Chairman), John Berry (Vice Chairman), Roy Flint, Darren Henry (Parish and Unitary Councillor), Ron Lock and Anne Woodman.

In attendance: Parish Clerk Nikki Spreadbury-Clews and three members of the public, another joining at 9.00pm.

Public Participation

Representative from Maddington Church gave an overview of their grant application.

Member of the public raised concerns over how far away from the road the grit bin in Tanners Lane is, Parish Council are aware and it is due to be moved. The number of military vehicles using the village and particularly the 'no access to military vehicles'. Cllr Henry was requested to report this back to the Military.

Christopher Newbould updated members on the Commemorative Tree Planting, delivery of 105 wildlife trees will be between 1st to 9th November, with planting the following week at the Cricket Field, volunteers required to help planting, please email [cjin@btinternet.com](mailto:cjn@btinternet.com) to register interest.

Meeting commenced at 7.33 pm

18/98 Acceptance of apologies for absence. Resolved: Cllrs Hassett and Parrett

18/99 Report from Unitary Authority Member. Cllr Henry reported the Electoral Review of Wiltshire Warding Arrangements consultation has commenced and runs until 5th November, have your say at <https://consultation.lgbce.org.uk> The review will recommend new electoral arrangements for Wiltshire Council.

18/100 Minutes. The minutes of the Full Council meeting held on 1st August 2018 were approved as a true record and signed by the chairman.

18/101 Dispensations and Declarations of interest. Resolved: None.

18/102 Update from August Meeting. Clerk had emailed members the link for the experimental closure of the Byways. Cllr Harris reported Byway 12 is still chained and coned off, making it only useable for walkers, Cllr Henry was requested to take this forward to Wiltshire Council.

Wiltshire Council had advised the Clerk of the contractor they use for highways contracts in respect of the railings in the High St and what to be mindful of if using another contractor. Members requested the Clerk obtains costings.

Letters had been delivered to residents in the vicinity of Rollstone and Salisbury Road regarding dangerous parking on the junction, further letters will be issued to Chalk Hill residents.

18/103 Councillors reports received:

- a) **Chairman.** Cllr Harris's report attached.
- b) **Flood Warden.** Cllr Parrett report attached.
- c) **Parish Steward (PS).** No report.
- d) **Military Liaison.** Cllr Henry reported he continues to receive complaints of military using London Road and he continues to report back to military. Cllr Henry, along with Cllrs Parrett and Woodman, had attended a visit to the 'living collection' of the Royal Artillery Museum at Larkhill.

- e) **Youth Club.** Cllr Henry reported Chatterbox require more helpers and Youth Club is currently recruiting a new youth leader.
- f) **Recreation ground.** Cllr Berry reported the new interior design has been agreed. A new website is being developed, which will have online booking.
- g) **Winter weather.** Cllr Flint awaits contact from other Parish Councils regarding the winter plan, discussion took place for the need for one, as currently the roads are cleared within a reasonable timescale.

18/104 Update from Traffic working group: Cllr Harris's report attached.

18/105 Substantive Bid for CATG. See Traffic Working Group report.

18/106 Planning Applications Discussed:

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

18/07900/LBC Internal alterations to form en-suite bathrooms to first floor. Shrewton House, Elston Lane, Shrewton SP3 4HJ. Cllr Woodman proposed No Objections, seconded Cllr Flint, voting unanimous in favour.

18/07858/FUL & 18/08209/LBC Internal alterations to rear 1900's servants' wing first floor bedrooms and use of the area to form three tourist accommodation studios. External alterations to re-construct the external rear access stairs to the first floor. Shrewton House Elston Lane Shrewton SP3 4HJ. Cllr Lock proposed No Objections, seconded Cllr Henry, voting unanimous in favour.

18/107 Planning Decisions noted:

Ref 18/05168/LBC Internal alterations to basement, ground floor and first floor. External alterations to east and west elevations and insertion of new doors. Shrewton House, Elston Lane, Shrewton SP3 4HJ. Approved with conditions.

18/108 The George. Further to the August meeting the Clerk had contacted Wiltshire Council Environmental Health, Public Protection and Wiltshire Police regarding reports of Anti-Social behaviour. Residents are requested to complete log sheets, return to Wiltshire Council who will assess and take appropriate action. Further information and log sheets can be found at <http://www.wiltshire.gov.uk/community-safety-anti-social-behaviour>

18/109 Grant Application from Maddington Church for £1,000. Cllr Lock proposed awarding the grant, seconded Cllr Berry, voting unanimous in favour. The Clerk prepared a cheque for signing. LGA 1972 s137

18/110 Accounts for Payment.

It was resolved that the following cheques be approved and the request for transfer of £5000.00 from savings account to current account was authorised and signed by Cllrs Berry and Woodman, Cllr Flint proposed, seconded by Cllr Woodman, voting unanimous in favour.

Clerks Salary Aug 2018	Cheque 001114	£447.24
HMRC PAYE Aug 2018	Cheque 001115	£15.40
Clerks reimbursement of costs	Cheque 001114	£131.88
PKF Littlejohn LLP	Cheque 001116	£240.00
Hurdcott Landscapes Ltd	Cheque 001117	£162.00
Sarah Tipping	Cheque 001118	£610.00
Arrowhead	Cheque 001119	£48.87
Salisbury Plain Benefice	Cheque 001120	£1000.00

Receipts

Interest	£2.31
VAT refund	£306.96

18/111 Approval and signing-off of Parish Accounts for 31st August 2018. As previously circulated. The Clerk reported Lloyds Bank balances as at 31st August 2018 were: -

Treasurers account	£657.22
Business Bank Account	<u>£54721.94</u>
	£55,379.16

Cllr Flint proposed acceptance of the accounts, seconded Cllr Woodman, voting unanimous in favour. The Chairman and the RFO signed the accounts.

18/112 Completion of limited assurance review 31 March 2018. Members acknowledged, as previously circulated, PKF Littlejohn LLP review of the Annual Governance and Accountability Return (AGAR) for year ended 31 March 2018, which stated no matters arising.

The Clerk has published the Notice of Conclusion of Audit and AGAR (sections 1,2&3) on the website as required.

18/113 Electronic Online Banking Payments. Cllr Berry explained the Parish Councils current Bankers now offer Online Payment Control (OPC) with online payments, this enables the Clerk to input electronic payments and then two members would be required to authorise before the payment is released. Cllr Berry proposed the Parish Council adopt this with all current signatories having full internet banking access, Cllr Henry seconded, voting unanimous in favour. The Clerk is to arrange the paperwork.

18/114 Community Led Housing. After discussion Cllr Flint proposed no further action, seconded Cllr Woodman, voting unanimous in favour.

18/115 Correspondence received. Clerk had previously forwarded copies of correspondence.

18/116 Standing agenda items:

- a) **Highways and Byways.** Clerk to report state of repair of Amesbury Road and High Street. White Lining not completed London Road.
- b) **Village maintenance.** Clerk to report slanting pavement along High Street opposite Co-op.

18/117 Meetings to consider attending: -

- **Amesbury Area Board** – Thursday 13th September – Cllr Berry attending.
- **Neighbourhood Tasking Group (NYG)** – 26th September – Cllr Berry attending.
- **Highways England A303 workshop** – 4 October – Cllr Berry attending.

18/118 Clerks Annual Leave. Members noted Clerk will be on annual leave from 22nd September returning 1st October, therefore all items for October agenda will be required by 20th September.

18/119 Date of next meeting.

The next Parish Council Meeting will be held on Wednesday 3rd October 2018 at 7.15pm.

The meeting closed at 9.32pm.

Approved by the Council as a true record

Signed.....Chairman Date.....

Attachments: Reports from Chairman, Flood Warden, Traffic Working Group
Reports are on the Website www.shrewton.com or available from the Clerk on request.