

SHREWTON PARISH COUNCIL

Minutes of the Meeting of Shrewton Parish Council Held at the Methodist Hall on Wednesday 5th December 2018 at 7.15 p.m.

Present: Councillors

Richard Harris (Chairman), Beth Dunlop, Roy Flint, Dave Hassett, Ron Lock, Den Parrett and Anne Woodman.

In attendance: Parish Clerk Nikki Spreadbury-Clews and three members of the public.

Public Participation

Member of the public advised the general condition of footpath 18 is poor and the fencing is falling into the field, the livestock in the field are in poor conditions.

Members of the public spoke regarding their grant applications.

Meeting commenced at 7.27 pm

18/167 Acceptance of apologies for absence. Resolved: Cllrs Berry and Henry. Cllr Lock apologised as may be late.

18/168 Report from Unitary Authority Member. Cllr Henry sent a report: Invite to Stonehenge Xmas pie, mulled wine and an evening of entertainment for the elderly 12th December 6 - 8pm. Please let Cllr Henry know if anyone wishes to attend, transport is available.

18/169 Minutes. The minutes of the Full Council meeting held on 7th November 2018 were approved as a true record and signed by the chairman.

7.29pm Cllr Lock joined the meeting and gave his apologies for late arrival

18/170 Dispensations and Declarations of interest. Resolved: None

18/171 Update from November Meeting. Clerk continues to follow up the reflective sign on the bus stop. Instructions for the repair of the railings have been requested. Replied to member of public regarding the request for car park signage for Methodist Church car park. Requested for the Street light in Salisbury Road to be switched on.

18/172 Councillors reports received:

- a) **Chairman.** Cllr Harris's report attached.
- b) **Flood Warden.** Cllr Parrett has received the invoice for the digger work at Water Meadows £84.00 Inc. VAT. Environment Agency will be starting to clear the weed and tree. Cllr Parrett had attended a training session and will be attending the flood meeting next week.
- c) **Parish Steward (PS).** Any jobs to reported to Cllr Parrett for next Wednesday.
- d) **Military Liaison.** No report
- e) **Youth Club.** No report
- f) **Recreation ground/village hall.** Cllr Lock reported active committees are progressing.
- g) **Winter weather.** Nothing to report.
- h) **Till Valley Link.** Cllr Berry sent a report: Till Valley Link offers transport to people who cannot drive themselves, available for anything, hospital, doctors, shopping, hair appointment etc. please contact the coordinator Cllr Anne Woodman on 01980 620525. Please share this information.

18/173 Update from Traffic working group: Cllr Harris's report attached.

18/174 Planning Applications Discussed:

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

18/10019/FUL Erection of a single storey front extension, alterations to single storey roof form and provide two roof lights for the proposed extension. Dawnslea, Tanners Lane, Shrewton. SP3 4JT. Cllr Dunlop proposed no objections to the application, seconded Cllr Parrett, voting unanimous in favour.

18/10961/TPO T1 - Norway Maple tree - crown reduce by 1.5m back to suitable growth points & remove deadwood. Mallard House, Tanners Lane, Shrewton, Salisbury, Wiltshire SP3 4JT. Cllr Parrett proposed no objections to the application, seconded Cllr Hassett, voting unanimous in favour.

18/11139/PNCOU Notification for Prior Approval for the Temporary Use of Building or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with that Use. Land at Area 14, Salisbury Plain, Wiltshire. Cllr Hassett proposed no objections to the application, seconded Cllr Lock, voting unanimous in favour.

18/175 Planning Decisions for Noted.

18/08225/FUL Erection of an oak framed garage and guest annexe replacing existing garage. Homanton Cottage Shrewton Wilts SP3 4ER. Approved with conditions.

18/08224/FUL Proposed front elevation extension to form new bedrooms and larger living space. New two storey extension to the side elevation to form new kitchen / utility & bedroom. New roof light & photovoltaic panels. Carry out with internal alterations. Homanton Cottage Homanton Shrewton Wilts SP3 4ER. Approved with conditions.

18/176 Planning appeal decision - Appeal Ref: APP/Y3940/W/18/3205804. 17/11252/FUL - George House, London Road, Shrewton, Salisbury. The planning inspectorate dismissed the appeal.

After discussion members requested the Clerk follow up with Wiltshire Council enforcement of the unauthorised use of the property as reported in June 2018.

18/177 Grant Applications: -

Maddington Church for £490. Cllr Hassett proposed awarding the grant, seconded Cllr Parrett, voting unanimous in favour. The Clerk prepared a cheque for signing. [LGA 1972 s137](#)

Shrewton Shines for £1,100. It was suggested that the Parish Council purchase the sign as their contribution to the WWI Commemorations, proposed Cllr Hassett, seconded Cllr Woodman, voting unanimous in favour.

18/178 Accounts for Payment.

It was resolved that the following cheques be approved Cllr Parrett proposed, seconded by Cllr Dunlop, voting unanimous in favour.

Clerks Salary Nov 2018	chq 001128	£462.64
Clerks Expenses	chq 001128	£12.53
Sarah Tipping	chq 001129	£610.00
Salisbury Benefice Plain (grant LGA s137)	chq 001130	£490.00
Warne Fencing	chq 001131	£84.00
<u>Receipts</u>		
Interest		£2.77
Wiltshire Council CIL (community infrastructure monies)		£1,795.20

18/179 Approval and signing-off of Parish Accounts for 30th November 2018. As previously circulated, along with year to date budget spend. The Clerk reported Lloyds Bank balances as at 30th November 2018 were: -

Treasurers account	£5,907.51
Business Bank Account	<u>£61,914.57</u>
	£67,822.08

Cllr Hassett proposed acceptance of the accounts, seconded Cllr Flint, voting unanimous in favour. The Chairman and the RFO signed the accounts.

18/180 Salisbury Road change of freight access signage. Members discussed the proposal to have the signage 'Except for Access' exemption on the Salisbury Road changed to 'Except for Loading' to emphasise to HGV drivers they should not use the route unless they are actually attending premises within the restriction. At the recent CATG meeting we were advised that this could be done but, in addition to changing the signage, the traffic regulation order (TRO) in which the restriction and exemption is based needs to be modified. The overall cost of the work required is around £5000.00 of which Shrewton would be required to pay £1,250.00 (25%). Cllr Dunlop proposed acceptance, seconded Cllr Woodman, voting unanimous in favour.

18/181 Rights of Way Footpaths. Members are aware some footpaths require repair and surface works, Cllr Parrett suggested and agreed to ask the walking group to assess them on a sliding scale of works required for the Parish Council to instruct works.

18/182 London Road Footpath project. Cllrs Flint and Lock reported there are several options, some include usage of private land. They will endeavour to establish the land owners' thoughts as to whether they are likely to give permission. Provide maps with each option at next meeting.

18/183 Notice board London Road. A resident of London Road has requested a notice board to hold 2 x A4 paper. After discussion members raised concerns as to where it would be placed, what it was to be used for and that it may set a precedent for other areas of the village to request one.

18/184 Budget and Precept Proposals 2019/2020.

The clerk had prepared and previously forwarded a forecast of the Bank balance as at 31 March 2019 showing a forecast credit balance of £62,372 (less £50,355 reserves and ring fenced leaving £12,017) the 2017/18 Internal Audit report, accounts up to 30 November 2018 and known expenditure for 2019/20 being £19,960.

After discussion it was proposed to place £4,000 in reserves to top up grant funding for 2019/20, £5,000 ringfenced for repair works to the Round House.

Cllr Flint proposed acceptance and approval of the budget and reserves and for the precept request for 2019/20 to reduce to £20,000 (2018/19 was £30,780), as further funds were not required at this time for London Road improvements (sufficient funds have been ring-fenced), seconded Cllr Woodman, voting unanimous in favour.

18/185 WILTSHIRE COUNCIL ROAD TRAFFIC REGULATION ACT 1984 THE COUNTY OF WILTSHIRE (VARIOUS BYWAYS AND FOOTPATH, AMESBURY, BERWICK ST JAMES, DURRINGTON, WILSFORD CUM LAKE AND WOODFORD) (PROHIBITION OF DRIVING) EXPERIMENTAL ORDER 2018 MODIFICATION ORDER 2018.

The original order has been modified and therefore the six-month consultation commenced on 19 November 2018. The Parish Council will discuss again and consider making representation. Further information can be found at: -

<http://www.wiltshire.gov.uk/troconsultations/troconsultationvariousbywaysandfootpathexperimental.htm>

18/186 Retention and Disposal of Documents Policy. In order to comply with GDPR (General Data Protection Regulations) the Parish Council requires a retention and disposal of documents policy; the policy and appendix were forwarded with the agenda. To give members time to review the policy and appendix this item was postponed until next meeting.

18/187 Correspondence received: Correspondence regarding the public walkway lining outside the Co-op, the proposed response will be sent. The Parish Council had been copied into a letter from a resident to Parvis Khansari, Head of Highways and Transport at Wiltshire Council, concerning traffic in Shrewton. The Parish Council will send an acknowledgement.

18/188 Standing agenda items: Members requested this be removed from future agendas.

18/189 Date of next meeting.

The next Parish Council Meeting will be held on Wednesday 2nd January 2019 at 7.15pm in The Methodist Church Hall.

The meeting closed at 9.24pm.

Approved by the Council as a true record

Signed.....Chairman Date.....

Attachments: Reports from Chairman, Traffic Working Group

Reports are on the Website www.shrewton.com or available from the Clerk on request.