

SHREWTON PARISH COUNCIL

Clerk: **Nikki Spreadbury-Clews**

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**The Meeting of the Full Parish Council will be held on
Wednesday 4th September 2019 at 7.15pm**

All Parish Council Meetings are open to the Public and Press

28th August 2019

To All Members of Shrewton Parish Council

Dear Councillor

You are summoned to The Meeting of Shrewton Parish Council at the Methodist Church Hall, Shrewton, on Wednesday 4th September 2019 to transact the business set out below.



Nikki Spreadbury-Clews
Parish Clerk

MEETING SCHEDULE

7.15pm

Public Participation

To enable members of the public to address the Council, with an allowance of three minutes per person, regarding any matter relating to the village.

COUNCIL MEETING AGENDA

Closed session – members of the public may remain and listen to the discussions, however not take part.

- 1. Acceptance of apologies for absence**
- 2. Report from Unitary Authority Member.**
- 3. To approve** as a correct record, the minutes of Full Council meeting held on 7th August 2019, copies of these minutes have been circulated.
- 4. Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.
- 5. To receive Traffic Working Group report from Cllr Harris.**

6. Traffic Survey Requests (metro counts). Proposal to have a survey on London Road and Tanners Lane, suitable locations required.

7. Highways Improvement request. Application received from resident Corner on Salisbury Road opposite Rollestone Road - action required to prevent vehicle damage from exposed stone. Members to discuss and make decision to support the application to Wiltshire Council.

8. Road Surface High Street. Complaints verbally received from residents.

9. Update on Items from August Meeting.

10. Receive Cllr Reports from:

- a) **Chairman.** Cllr Harris.
- b) **Flood Warden.** Cllr Parrett.
- c) **Parish Steward.** Cllr Parrett
- d) **Military Liaison.** Cllr Henry
- e) **Youth Club.** Cllr Henry
- f) **Village Hall & Recreation Ground.** Cllr Berry
- g) **Rights of Way (RoW) Liaison.** Cllr Flint

11. Planning Applications for Decision:

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

19/06828/FUL Two storey and single storey rear extension over current garage location.
Crooklets, High Street, Shrewton, SP3 4BZ

12. Recreation Ground Outdoor Fitness Equipment. The Section 106 monies of £13,035.96 have been approved by Wiltshire Council. The funds will be released to the Parish Council upon receipt of invoice and photographs of the site prior and after works. Fresh-Air Fitness require a 1st instalment of £7,022.56 with the signed order, the 2nd and final payment of £7,022.55 payable upon completion, both inclusive of VAT. **Members to discuss and make decision to pay the 1st instalment.**

13. Accounts for Payment: Members are asked to approve the payments listed:

Payments for authorisation

Clerks Salary August 2019	001166	£474.67
Clerks expenses	001167	£50.78
HMRC PAYE August 2019	001168	£ 2.00
Shrewton Methodist Church	001169	£93.00
PKF Littlejohn LLP	001170	£240.00
Sarah Tipping	001171	£610.00

Receipts

Interest		£2.46
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14. Approval and signing-off of parish accounts

The Clerk will present the parish accounts for month of 31st August 2019 for approval.

15. Completion of limited assurance review 31 March 2019. Members to receive PKF Littlejohn LLP review of the Annual Governance and Accountability Return (AGAR) for year ended 31 March 2019. The return states 'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'
Other Matters 'The smaller authority has confirmed that it has not complied with the governance assertion in Section 1, Boxes 5 and 7, but it has provided the appointed auditor with a full explanation for non-compliance and details of the actions necessary to address weaknesses identified. This is consistent with the internal auditor's findings as reported in the Annual Internal Audit Report where the internal auditor has answered 'no' to objectives C and D regarding assurance that assessment of significant risks has taken place, and that the level of reserves held.'
The Clerk has published the Notice of Conclusion of Audit and AGAR (sections 1,2&3) on the website as required.

16. Internal Audit Report. Clerk to update members.

17. Correspondence. Clerk to advise

18. Future Partnership meetings:

- **Neighbourhood Tasking Group (NTG)** – 9 September
- **Amesbury Area Board** – 12 September, 7.00pm – Woodford Village Hall (open to the public)
- **Wiltshire Local Plan Review Consultation Events** - 18 September - Marlborough, 25 September - Tisbury, 1 October – Calne. All 18.00 – 20.00.
- **CATG** – 14 October 10.00am – Amesbury

19. Clerks Annual Leave. Please note the Clerk will be on annual leave week of 16 September 2019.

20. Date of next meeting

The next Meeting of The Full Council is to be held on Wednesday 2nd October 2019 at 7.15pm in The Methodist Church Hall.

The minutes of this meeting will be available to all members of the public from the village website www.shrewton.com, the Parish Notice board or by contacting the Parish Clerk.