

# SHREWTON PARISH COUNCIL

## **Minutes of the Meeting of Shrewton Parish Council Held at the Methodist Hall on Wednesday 4<sup>th</sup> September 2019 at 7.15 p.m.**

### **Present: Councillors**

Richard Harris (Chairman), John Berry (Vice Chairman), Beth Dunlop, Roy Flint, Dave Hassett and Ron Lock.

**In attendance:** Parish Clerk Nikki Spreadbury-Clews and nine members of the public.

### **Public Participation.**

A resident and her planning consultant gave an overview of their proposed planning application for Shrewton Retreat, a small hamlet of holiday let lodges in the grounds of Shrewton House. The Parish Council raised concerns over the visibility of the lodges, access to and from the development onto London Road, further impact of increased traffic and flooding. It was resolved that a meeting takes place with a representation of Council members with the applicants to discuss the concerns.

A resident is undertaking a traffic survey on the London Road as requested by the Police. He has reported several military vehicles to the MOD, of which one of the passengers gave a rude gesture.

A resident wished to make a complaint against a Councillor, the Clerk will advise the process.

A resident raised concerns over the proposed Shrewton Retreat, traffic and that it will increase in size from the proposed 14 in the future. They also raised concerns over activities at The George.

A resident spoke regarding his application for highways improvement.

A resident raised concerns over the speed and increase of traffic on Salisbury road. They also advised a friend had recently had two of their ewes savaged by dogs at approx. 6.30am. The Parish Council would like to remind dog owners to keep their dogs on leads when near livestock. The Clerk will place something on Shrewton Website, Facebook and Arrowhead.

### **Meeting of the Council commenced at 7.49pm**

**19/102 Acceptance of apologies for absence. Resolved:** Cllrs Parrett and Woodman. Cllr Henry absent

**19/103 Minutes.** The minutes of the Full Council Meeting held on 7<sup>th</sup> August 2019 were approved as a true record and signed by the chairman.

**19/104 Dispensations and Declarations of interest. Resolved:** Cllr Berry regarding purchase of the fitness trail for the Rec.

**19/105 Report from Traffic Working group.** Cllr Harris's report attached. An application for substantive highways scheme funding for build outs on the London Road was submitted to Wiltshire Council on 8 August, decision will be later in the year.

**19/106 Traffic Survey Requests (metro counts).** Clerk was advised of the locations of the traffic surveys already required plus, surveys at Homanton and Salisbury Road, locations to be confirmed.

**19/107 Highways Improvement request.** Application received from resident, the corner of Salisbury Road opposite Rollestone Road erosion of bank from vehicles has exposed a large stone placed there by water board to protect the stopcock cover. Request for white lines to be re-painted and install a kerb to clearly define the bend. Cllr Flint proposed approval of the application to CATG and to write to Wessex Water, seconded Cllr Dunlop, voting unanimous in favour.

**19/108 Road Surface High Street.** Complaints received from residents regarding the poor state of the road surface, particularly outside the Co-op, where the white lined footway is marked. A resident recently tripped and fell. The surface has been reported to Wiltshire Council twice in the last 11 months, who state the road is not yet at intervention levels. Clerk to write to Wiltshire Council advising of the recent complaints and incident, emphasising the footway.

**19/109 Update on items from August meeting.** The George, recent activities such as advertising for demolition of building, advertising 'Gin & Spa' bar opening soon, people living there have been reported to Wiltshire Council, further reports of persons and families living there will be reported.

The A303 legacy have confirmed they have Shrewton's application for a footpath/cycle way from Shrewton to the Stonehenge Visitor Centre.

Steps in the Church yard, Wiltshire Council advise they are not responsible. The Clerk will look into and advise the church warden what, if any, grants are available.

Continue to report blocked gullies to Cllr Berry.

**19/110 Councillors reports received:**

- a) **Chairman.** Cllr Harris reported due to the holiday season August had been a very quiet month, although the bank holiday brought the usual high volumes of traffic to the village.
- b) **Village Hall & Recreation ground.** Cllr Berry reported planning permission would not be required for the outside improvements to the hall, however would be required for interior. Community garden project is underway, he is meeting with the WI. The ground is being prepared for the fitness trail.
- c) **Rights of Way (ROW) Liaison.** Cllr Flint had visited byway SHRE29, due to a report of it being impassable with a pushchair due to large stones. The stones were placed there last year, presumably to prevent it getting too muddy. Although the stones have worn down and embedded to some extent, the Parish Council felt there was not much more the land owner could do.

**19/111 Planning Applications Discussed:**

**(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)**

**19/06828/FUL** Two storey and single storey rear extension over current garage location. Crooklets, High Street, Shrewton, SP3 4BZ. Cllr Dunlop proposed supporting the application, seconded Cllr Hassett, voting unanimous in favour.

**19/112 Recreation Ground Outdoor Fitness Equipment.** Section 106 monies of £13,035.96 has been approved by Wiltshire Council. The funds will be released to the Parish Council upon receipt of invoice and photographs of the site prior and after works. Fresh-Air Fitness require a 1<sup>st</sup> instalment of £7,022.56 with the signed order, the 2<sup>nd</sup> and final payment of £7,022.55 payable upon completion, both inclusive of VAT.

**Resolved:** Cllr Hassett proposed payment of the 1<sup>st</sup> instalment of £7,022.56 and final payment of £7,022.55 upon completion, seconded Cllr Lock, voting unanimous in favour, with Cllr Berry being ineligible to vote.

**19/113 Accounts for Payment. It was resolved the following cheques were approved,** Cllr Hassett proposed, seconded Cllr Lock, voting unanimous in favour.

**Payments for authorisation**

Clerks Salary August 2019	001166	£474.67
Clerks expenses	001167	£50.78
HMRC PAYE August 2019	001168	£ 2.00
Shrewton Methodist Church	001169	£93.00
PKF Littlejohn LLP	001170	£240.00
Sarah Tipping	001171	£610.00

**Receipts**

Interest		£2.46
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**19/114 Approval and signing-off of Parish Accounts for 31<sup>st</sup> August 2019.** Previously circulated, along with budget year to date. Cllr Lock had reviewed the accounts. The clerk reported Bank balances for 31<sup>st</sup> August 2019 were: -

Treasurers account	<b>£ 4,825.23</b>
Business Interest account	<b><u>£ 57,962.85</u></b>
	<b>£62,788.08</b>

Cllr Lock proposed acceptance of the accounts, seconded Cllr Dunlop, voting unanimous in favour. The Chairman and the RFO signed the accounts.

**19/115 Completion of limited assurance review 31 March 2019.** Members noted and acknowledged, as previously circulated, PKF Littlejohn LLP review of the Annual Governance and Accountability Return (AGAR) for year ended 31 March 2019. The return stated:

‘On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.’ Other Matters ‘The smaller authority has confirmed that it has not complied with the governance assertion in Section 1, Boxes 5 and 7, but it has provided the appointed auditor with a full explanation for non-compliance and details of the actions necessary to address weaknesses identified. This is consistent with the internal auditor’s findings as reported in the Annual Internal Audit Report where the internal auditor has answered ‘no’ to objectives C and D regarding assurance that assessment of significant risks has taken place, and that the level of reserves held.’ The Clerk has published the Notice of Conclusion of Audit and AGAR (sections 1,2&3) on the website and notice board as required.

**19/116 Internal Audit Report update.** Clerk continues to work on the recommended actions.

**19/117 Correspondence:** Clerk had received a thank you from Till Valley Day Centre for the grant. Letter from a resident regarding August meeting, of which a reply has been sent. Salisbury Pride event next year, Clerk to publish on Shrewton.com Website and Facebook. Request from St Johns Ambulance for a donation, Clerk to advise the Parish Council support local organisations for the benefit of the community. Concerns over weeds growing. Complaint regarding the Beerfest event at the Rec, which was forwarded to the Rec Committee. Running Club for support for next years ‘road race’, Clerk to send grant application form.

**19/118 Future Partnership meetings:**

- **Neighbourhood Tasking Group (NTG)** – 9 September
- **Amesbury Area Board** – 12 September 7.00pm – Woodford Village Hall (**Public welcome**)
- **A303 Community Forum** – 25 September 7pm-8.30pm – Antrobus House, Amesbury
- **Wiltshire Local Plan Review Consultation Events** - 18 September - Marlborough, 25 September - Tisbury, 1 October – Calne. All 18.00 – 20.00.
- **CATG** – 14 October 10.00am – Amesbury

**19/119 Clerks Annual Leave.** Members noted the Clerk will be on annual leave week of 16 September 2019.

**19/120 Date of next meeting.**

The next Parish Council Meeting will be held on Wednesday 2<sup>nd</sup> October 2019 at 7.15pm in The Methodist Church Hall.

The meeting closed at 9.07pm.

Approved by the Council as a true record.

Signed.....Chairman                      Date.....

Attachments: Reports from Traffic Working Group.

Reports are on the Website [www.shrewton.com](http://www.shrewton.com) or available from the Clerk on request.