

SHREWTON PARISH COUNCIL

Minutes of the Meeting of Shrewton Parish Council Held at the Methodist Hall on Wednesday 6th November 2019 at 7.15 p.m.

Present: Councillors

Richard Harris (Chairman), Beth Dunlop, Roy Flint, Dave Hassett, Ron Lock, Den Parrett, Colin Pope and Anne Woodman.

In attendance: Parish Clerk Nikki Spreadbury-Clews, seven members of the public and Vicky Bodman.

Public Participation.

Vicky Bodman – Commissioning Officer – Rural Housing Wiltshire Council. Wiltshire Council currently proposes 1000 affordable homes across a 10-year period on potential development sites throughout the County.

One site under consideration is the field owned by Wiltshire Council in Tanners Lane, Shrewton, opposite the School. Up to 10 affordable homes would be built, either Social rent, affordable rent or help to buy or a mix. Currently on the housing needs list there are 9 people with Shrewton as their first choice and 15 who live in the area. The first step would be a Rural Housing Needs Survey to better understand what the needs are in Shrewton, delivered to each household, 6 weeks to complete, support of the Council to deliver and publicise would be required.

Two members of the military from Larkhill gave an overview of vehicles transiting through villages on Salisbury Plain. They currently have additional resources and propose placing mobile military patrols at known hot spots. They gave the Council two signs, no right turn and no left turn.

Member of the public asked if anything could be done regarding the Winter Solstice, inconsiderate parking, traffic queues.

Member of the public asked about footpath SHRE18 – Council advised, a new Rights of Way officer is in situ at Wiltshire Council and is going to take a look at it.

Member of Lorry Watch asked what is happening – Council advised this is a trading standards initiative run by Wiltshire Police and the setting up is in their hands.

Meeting of the Council commenced at 7.51pm

19/142 Acceptance of apologies for absence. Resolved: Cllr Berry

19/143 Minutes. The minutes of the Full Council Meeting held on 2nd October 2019 were approved as a true record and signed by the chairman.

19/144 Dispensations and Declarations of interest. Resolved: None

19/145 Notice of Vacancy in Office of Councillor. Noted: Wiltshire Council confirmed no requests were received to hold an election for the Councillor vacancy, as advertised on 27th September, in respect of Shrewton Parish Council. The Parish Council may proceed to co-opt a new Councillor. There are currently two vacancies. [Residents interested in supporting your community and becoming a Councillor please contact the Parish Clerk.](#)

19/146 Affordable Housing in Shrewton. Members support, in principal, affordable housing in Shrewton. Concerns were raised over increased traffic; this would be a planning matter. Members supported the survey and suggested it is delivered with Arrowhead, support would be given to publicising the survey, Cllr Lock proposed proceeding, seconded Cllr Parrett, voting unanimous in favour. Clerk to liaise with Vicky and Arrowhead.

19/147 Report from Traffic Working group. Cllr Harris's report attached.

Clerk was requested to establish the full results of Shrewton's unsuccessful application for Substantive Highways Scheme Funding for London Road, i.e. what Shrewton's evaluation results were etc.

For budgeting/ear marked reserves purposes the Council would like to know what the chances are of such a scheme being approved in the future.

19/148 Military Vehicles using the B3086 High St/London Road, Shrewton. On 5th November The Clerk and Chairman received contact from Guy Benson of Wiltshire Council, who is programme manager military civilian integration. He has been made aware of military vehicles exceeding the weight limit on the B3086. He stated 'the inaugural meeting takes places 28 Nov when all issues will be discussed and agree an action plan and more importantly the way forward – people will be held to account'. The Clerk was requested to liaise with him of all the military vehicle issues currently being experienced in Shrewton.

19/149 Update on items from previous meetings. Clerk advised: -

- i) Further to the military visit to meeting in June the officer looking into the military traffic issues had been moved on.
- ii) Highway improvement application for the widening of the pavement by bus shelter on High St has been submitted to CATG.
- iii) Response from Wiltshire Council regarding the road surface on High St – it is subject to other priorities in the Amesbury area and is included in the 5-year plan, it is not included in next years' programme.
- iv) Shrewton Primary School replied – they do not have a travel plan; they are hoping to use the School site on the opposite side of Tanners Lane more and applying for additional crossings.
- v) **Trees/hedges/vegetation.**
 - a) Overhanging branches footpath by Co-op – they are going to cut it back.
 - b) Management Co of the Limes have not responded to two requests – Clerk to seek advice from Rights of Way.
- vi) VE Day Celebrations – Clerk emailed all organisations- two responses from Cricket Club and Maddington Church Hall – no volunteers have come forward to coordinate a committee.
- vii) Contacted Hurdcott Landscapes Ltd as no invoice received for Feb to Apr 2019 – they are going to look into.
- viii) Dementia Friends Session – Clerk to arrange the session for an evening in Spring.

19/150 Councillors reports received:

- a) **Chairman.** Cllr Harris's report attached.
- b) **Flood Warden.** Works on the Ford, funding authorised, authorisation from Environment Agency and Rural England required, the works will probably take place next Spring when river levels lower. Cllr Parrett attended flood seminar and is attending local meeting. Levels rising rapidly on the Plain, be aware ground water levels.
- c) **Parish Steward.** Cllr Parrett reported the Parish steward has cut back overgrowth around bus shelter on High St and pot hole filled on London Road. Please report any other works to Cllr Parrett or on My Wiltshire.
- d) **Rights of Way (ROW) Liaison.** Clerk reported the new officer is in situ and has an assistant. He had forwarded a document of the powers of Parish Council, Wiltshire Council and Landowner responsibilities and responded to requests regarding following: -
SHRE 29 he hopes to get some plainings from local roadworks to help.
Narrowing of footpaths – hedges & side growth are responsibility of landowner to keep clear.
Deteriorating stiles – responsibility of landowner – there are grants available to assist.
SHRE18 – he will take a look at it.
- e) **Winter Weather.** Cllr Flint reported all salt bins had been filled.
- f) **WHS Committee.** Cllr Lock reported from meeting footpath from Shrewton to Stonehenge is on list, there is a strategic approach for footpaths to be linked between villages. Byway AMES11 and 12 are open, however issues with vehicles parking and overnight parking.

19/151 Vacant Parish Council Roles. Cllr Beth Dunlop volunteered for youth liaison, proposed Cllr Hassett seconded Cllr Parrett, voting unanimous in favour. The role of military liaison will be carried out by the Parish Council, Clerk to find out how Durrington and Bulford manage military issues.

19/152 Residents request for a dropped kerb entrance to footpath SHRE22. Where it connects the upper back-way to the Methodists Church on the high street. **Resolved:** Cllr Hassett proposed for the request to be forwarded to CATG, seconded Cllr Parrett, voting five favour, one against and one abstaining. Motion carried.

19/153 SID Deployment criteria. Further to the issuing of Wiltshire Councils Practice notes on the deployment of SIDs, members discussed the way forward for installation of new SID sites, Cllr Lock proposed the Chairman is authorised to request the Clerk follows the practice notes, requesting a traffic survey and notifying Highways of the proposed site, without the authorisation of the Parish Council, any additional costings would require authorisation, seconded Cllr Dunlop, voting unanimous in favour.

19/154 Role of Unitary Authority Member. Cllr Henry is still the Unitary Authority Member, members requested this to be postponed until after the General Election.

19/155 Planning Applications Discussed:

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

19/08995/OUT Erection of 2 dwellings. Fleming Farm, Homanton, Shrewton, Wiltshire, SP3 4ER. Cllr Parrett proposed supporting the application subject to advising ‘the Parish Council support the comments made by two residents online and request the planning officer gives this consideration’, seconded Cllr Dunlop, voting unanimous in favour.

19/09998/FUL Change of Use from Redundant Doctors Surgery (Class D1) to Two One Bed Flats. Cross Plains Surgery High Street Shrewton Salisbury Wiltshire SP3 4DB. Cllr Lock proposed no objections, seconded Cllr Flint, voting unanimous in favour.

19/10455/FUL Demolition of existing buildings and the erection of one detached dwelling (use class C3), attached car port, landscaping and associated works. Fleming Barn, B3083 The Common Shrewton North to Rollestone Road Shrewton, Homanton, Shrewton. SP3 4ER. Cllr Hassett proposed no objections, seconded Cllr Parrett, voting unanimous in favour.

19/156 Planning Decisions from Wiltshire Council Noted:

19/02987/LBC Internal alterations to rear 1900's servants' wing first floor bedrooms to form two tourist accommodation studios. Internal alterations to back stairs and china pantry door. New glazed doors to first floor balcony and cellar. Shrewton House, Elston Lane, Shrewton, Salisbury, Wiltshire, SP3 4HJ. Wiltshire Council decision – Approved with conditions

19/06828/FUL Two storey and single storey rear extension over current garage location. Crooklets, High Street, Shrewton, SP3 4BZ. Wiltshire Council decision – Approved with conditions.

19/08642/FUL Proposed demolition of existing conservatory and replacement with larger, solid roofed conservatory. Ladyclose, Salisbury Road, Shrewton, SP3 4EQ. Wiltshire Council decision - Approved with conditions.

19/157 Clerks DSE assessment. Members noted the DSE assessment previously sent with the recommendation of a new fully adjustable chair, possible foot stool and mouse mat. Spend of between £100 and £150 should be sufficient and shared between the other three Parish Councils the Clerk is employed with, Cllr Dunlop proposed acceptance, seconded Cllr Pope, voting unanimous in favour.

19/158 Accounts for Payment. It was resolved the following cheques were approved, Cllr Parrett proposed, seconded Cllr Pope, voting unanimous in favour.

Payments authorised

Clerks Salary October	001179	£474.67
HMRC PAYE October	001180	£ 2.00
Elan City Ltd	001181	£278.69
Royal British Legion	001182	£18.50

Receipts

Interest		£2.42
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19/159 Approval and signing-off of Parish Accounts for 31st October 2019. Previously circulated, along with budget year to date. The clerk reported Bank balances for 31st October 2019 were: -

Treasurers account	£ 9,821.71
Business Interest account	£53,967.73
	£63,789.44

Cllr Dunlop proposed acceptance of the accounts, seconded Cllr Woodman, voting unanimous in favour. The Chairman and the RFO signed the accounts.

19/160 Internal Audit Report 2018-19.

- 1) Risk Management Register.** R1 of Internal Audit, members reviewed and adopted the business risk management register, as previously forwarded, proposed by Cllr Hassett, seconded Cllr Lock, voting unanimous in favour.
- 2) Asset Register.** R7 of Internal Audit, members reviewed and adopted the asset register, as previously forwarded, proposed by Cllr Hassett, seconded Cllr Pope, voting unanimous in favour.

The Outdoor Fitness Trail has been fully installed, Cllr Parrett proposed the Fitness Trail be gifted to Shrewton Recreational Charity and the War Memorial sign at the Copse installed in November 2018 be gifted to Shrewton Shines, all responsibility for maintenance, insurance etc would be the new owners, seconded Cllr Woodman, voting unanimous in favour.

19/161 Councillor Training. Members declined the offer of WALC Councillor training which covers roles and responsibilities, Laws (powers and duties) and procedures, the training is suitable for new Councillors or existing as a refresher.

19/162 Budget and Precept Proposals 2020/2021. Members had a brief discussion regarding the budget. The Clerk reminded members of the internal audit report regarding high levels of reserves and to only constitute Ear marked reserves for proper purposes and has the power to make the expenditure. Members suggested a committee was formed for projects and its expenditure, consisting of Cllrs Lock, Dunlop, Flint and Pope. Clerk will send Terms of Reference. The budget and precept were postponed until next meeting.

19/163 Shrewton Christmas Tree Festival. Members agreed to take part.

19/164 National Community Energy Campaign. Members decided not to take this any further.

19/165 Correspondence: Resident wrote regarding bushes from a neighbouring property growing through the fence, causing damage, restricting access to their land. **Wiltshire Council advise:** - House owners have rights under common law in relation to vegetation encroaching from neighbouring land. Under common law, a land owner has rights to prune back vegetation to the boundary line. This is a mechanism by which a land owner can deal with a 'trespass' caused by the tree. There is no requirement to seek permission from the tree owner to do this.

There are some restrictions to the above that should be noted:

- Any arisings produced must be offered back to the tree owner, if the tree owner doesn't want them, the neighbour should dispose of them responsibly. If the encroachment relates to a council owned tree, any cuttings must be disposed of appropriately; the council does not require nor expect to have these returned.
- The neighbour cannot enter the tree owner's land (this includes climbing in the tree) without permission from the tree owner.
- The neighbour must take into consideration any effects that their pruning would have on the stability of the tree. The neighbour would be liable should their actions destabilise the tree. Therefore, it is strongly advised to consult professional arboriculture's for guidance on how the pruning works will affect the tree.

When exercising these common law rights or undertaking any tree pruning works, you should investigate whether the trees are protected by a Tree Preservation Order (TPO) or lie within a Conservation Area (CA) before commencing.

Another resident enquired who owned of a piece of land at Hilltop Close was, as they were considering revitalising the area as a community space land – the Clerk had advised to check with land registry.

19/166 Future Partnership meetings:

- **Flood working group** – 13 November
- **Amesbury Area Board** – 21 November, 6.30pm – Antrobus House, Amesbury
- **A303 Community Forum** – 4 December
- **CATG** – 14 February 2020

19/167 Date of next meeting.

Please note there is no meeting in December.

The next Meeting of The Parish Council is to be held on Wednesday 8th January 2020 at 7.15pm in The Chapel, Methodist Church. (please note not in the hall)

The meeting closed at 9.42pm.

Approved by the Council as a true record.

Signed.....Chairman Date.....

Attachments: Reports: Chairman's and Traffic Working Group

Reports are on the Website www.shrewton.com or available from the Clerk on request.