

# SHREWTON PARISH COUNCIL

Clerk: **Nikki Spreadbury-Clews**

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**The Meeting of the Full Parish Council will be held on**

**Wednesday 5<sup>th</sup> February 2020 at 7.15pm**

**All Parish Council Meetings are open to the Public and Press**

**29<sup>th</sup> January 2020**

**To All Members of Shrewton Parish Council**

Dear Councillor

You are summoned to The Meeting of Shrewton Parish Council at the Methodist Church Hall, Shrewton, on Wednesday 5<sup>th</sup> February 2020 to transact the business set out below.



Nikki Spreadbury-Clews

Parish Clerk

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## MEETING SCHEDULE

**7.15pm**

### **Public Participation**

**To enable** members of the public to address the Council, with an allowance of three minutes per person, regarding any matter relating to the village.

## COUNCIL MEETING AGENDA

**Closed session for Council to transact the business on the agenda.**

**Members of the public may remain and listen to the discussions, however not permitted to take part.**

**1. Acceptance of apologies for absence**

**2. To approve** as a correct record, the minutes of Full Council meeting held on 8<sup>th</sup> January 2020, copies of these minutes have been circulated.

**3. Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.

**4. To receive Traffic Working Group report from Cllr Harris.**

**5. Update on Items from January Meeting.**

**6. Receive Cllr Reports from:**

- a) **Chairman.** Cllr Harris.
- b) **Flood Warden.** Cllr Parrett.
- c) **Parish Steward.** Cllr Parrett

- d) **Rights of Way.** Cllr Flint
- e) **Village Hall & Recreation ground.** Cllr Berry
- f) **Neighbourhood Tasking Group (NTG).** Cllr Berry

**7. Planning Applications/appeals for discussion and comments:**

**(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)**

**19/11744/FUL & 19/12202/LBC** Conversion of curtilage listed coach house to two holiday let apartments a associated parking. Rollestone Manor, A360 Amesbury Road Shrewton East To Airman’s Corner, Shrewton, SP3 4HF

**19/10968/LBC** Internal and external alterations to rear 1900's servants' wing first floor bedrooms and ground floor unit to form two tourist accommodation studios Shrewton House, Elston Lane, Shrewton. SP3 4HJ

**8. Planning decisions from Wiltshire Council for noting.**

**19/10771/FUL** Double Garage with Porch Linking to Existing Main House. Wheatsheaf House, Salisbury Road, Shrewton, Salisbury, Wiltshire, SP3 4EQ. Wiltshire Council decision-approved with conditions.

**9. Shrewton & District WI Grant application.** £250.00 for plants, bulbs and compost for planters.

**10. Accounts for Payment:** Members are asked to approve the payments listed:

**Payments for authorisation**

Clerks Salary January	001193	£474.67
HMRC PAYE January	001194	£2.00
Clerks expenses	001193	£21.46
R Keyzor (reimbursement cost Shrewton.com domain)	001195	£13.14

**Receipts**

Interest		£4.62
Wiltshire Council CIL monies		£1,980.47

**11. Approval and signing-off of parish accounts**

The Clerk will present the parish accounts for the month ending 31<sup>st</sup> January 2020 for approval.

**12. Financial Regulations (Revised 2019).** Based on NALC model regulations circulated prior to meeting for members perusal. The documents will be taken as read. **Members to approve and adopt the Financial Regulations.**

**13. Lloyds Internet Banking.** Members to discuss and approve payment limit for online banking payments.

**14. Projects working group.** Members to discuss and make decision on the formation of the working group, what their purpose and duties will be and approve the terms of reference.

**15. Shrewton.com.** We have received notification the current webmaster wishes to step down. We are therefore, seeking a willing Volunteer to take over.

**16. War Memorial cleaning.** Clerk to update members.

**17. Rural Housing Needs Survey for Shrewton.** This will take place from 28<sup>th</sup> February 2020 to 30<sup>th</sup> March 2020, survey forms will be delivered with the March Arrowhead, available through Shrewton.com and Wiltshire Council website. Parish Council members to promote and encourage completion.

**18. Open Dementia Friends Session** -Tuesday 10<sup>th</sup> March 7.30pm (venue to be confirmed)

**Open to all members of the public.**

Come along and take part in this FREE training session which will teach you how to become a “Dementia Friend” which helps you to understand a little bit more about the disease and provides ideas for how you can help local people to live well with Dementia.

**19. CPRE Wiltshire and The Hills Group Best Kept Village Competition 2020.** Members to discuss and make decision as to whether Shrewton would like to enter.

**20. Correspondence.** Clerk to advise

**21. Future Partnership meetings:**

- **A303 Community Forum** – 12 February, 7-8.30pm - Antrobus House.
- **CATG** – 14 February 2020
- **Amesbury Area Board to include Joint Strategic Needs Assessment (JSNA)** – 19 March, 7.00pm **Public welcome**

Advance notice of **Local Highways Town and Parish meetings.**

04/05/20	Chippenham – Council Offices Monkton Park
11/05/20	Trowbridge – County Hall
18/05/20	Devizes – Kennet House
22/05/19	Salisbury – To Be Confirmed

**22. Clerks annual leave.** Please note the clerk will be on annual leave from Monday 9<sup>th</sup> March until Friday 20<sup>th</sup> March 2020.

**23. Date of next meeting**

The next Meeting of The Parish Council is to be held on Wednesday 4<sup>th</sup> March 2020 at 7.15pm in The Methodist Church Hall.

The minutes of this meeting will be available to all members of the public from the village website [www.shrewton.com](http://www.shrewton.com), the Parish Notice board or by contacting the Parish Clerk.