

# **SHREWTON PARISH COUNCIL**

## **Minutes of the Meeting of Shrewton Parish Council Held in The Chapel, Methodist Church on Wednesday 8<sup>th</sup> January 2020 at 7.15 p.m.**

### **Present: Councillors**

Richard Harris (Chairman), John Berry (Vice Chairman) Roy Flint, Dave Hassett, Ron Lock, Den Parrett, Colin Pope and Anne Woodman.

**In attendance:** Parish Clerk Nikki Spreadbury-Clews and four members of the public.

### **Public Participation.**

Members of the public spoke regarding the following: -

Bridleway SHRE2 the post is down, underfoot is in a bad state, fencing on the cricket club side is down and covered in vegetation, making it difficult for horse riders, general foliage from land either side overgrown – Clerk to follow up.

Enquired regarding horse signage.

Are Police reports still received? – Clerk advised they are. Members of the public can sign up to receive Wiltshire Community messaging it is free, quick and easy, you can sign up online by visiting [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)

Representatives from St Mary's and Maddington Church and Shrewton running club spoke regarding their grant applications.

Mike Badham-Thornhill wished to pass on his congratulations to Cllr Darren Henry on his recent appointment as MP to Broxtowe.

### **Meeting of the Council commenced at 7.31pm**

**19/168 Acceptance of apologies for absence. Resolved:** Cllr Dunlop

**19/169 Minutes.** The minutes of the Full Council Meeting held on 6<sup>th</sup> November 2019 were approved as a true record and signed by the chairman.

**19/170 Dispensations and Declarations of interest. Resolved:** Cllr Woodman in respect of WI grant application.

### **19/171 Planning Applications/appeals for discussion and comments:**

**(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)**

**19/11113/OUT** Outline application with some matters reserved for residential development of up to 9 dwellings with associated access and the provision of a permissive footpath. Land adjacent to London Road, Shrewton, Salisbury, SP3 4DL.

Cllr Parrett proposed supporting the application subject to the following conditions: -

1. The proposed footpath to be for all weather use, remains permissive and preferably lighted.
2. There are adequate parking spaces allocated for the residents and visitors in relation to the size of the proposed dwellings, to eliminate parking on London Road.
3. The development is a mixture of dwellings to meet the needs of the village and local area.

Seconded Cllr Flint, voting unanimous in favour.

**Appeal 19/01440/106 APP/Y3940/Q/19/3239750** Variation of S106 agreement to remove age restricted occupancy (relating to 13/02101/FUL). 1-12 and 14-15 Old School Mews, High Street, Shrewton, Wilts, SP3 4FA.

Cllr Hassett proposed the Parish Council endorse their original decision and comments and endorse the refusal decision and reasons of Wiltshire Council, seconded Cllr Flint, voting unanimous in favour.

**The following applications were responded 'no comment – no meeting held'**

**19/10771/FUL** Double Garage with Porch Linking to Existing Main House. Wheatsheaf House, Salisbury Road, Shrewton, Salisbury, Wiltshire, SP3 4EQ

**19/10455/FUL** Demolition of existing buildings and the erection of one detached dwelling (use class C3), attached car port, landscaping and associated works. Fleming Barn, B3083 The Common Shrewton North to Rollestone Road Shrewton, Homanton, Shrewton. SP3 4ER (amended plans)

**19/172 Planning decisions from Wiltshire Council noted.**

**19/09998/FUL** Change of Use from Redundant Doctors Surgery (Class D1) to Two One Bed Flats. Cross Plains Surgery High Street Shrewton Salisbury Wiltshire SP3 4DB.  
Wiltshire Council decision- Approved with conditions.

**19/173 Report from Traffic Working group.** Cllr Harris's report attached.

**Traffic Survey Results:**

The results of the traffic speed surveys carried out between 4 November 2019 to 10 November 2019 were:-

**Tanners Lane** - 85<sup>th</sup> percentile was 24.6mph, average speed 20.0mph – **no further action**

**B3086 London Road (west of Nett Road)** - 85<sup>th</sup> percentile 36.1mph, average speed 30.2mph – **eligible for community speed watch**. This is currently a CSW area.

**B3083 Salisbury Road (north of The Common)** - 85<sup>th</sup> percentile 35.6mph, average speed 29.8mph – **eligible for community speed watch**. Clerk to notify Wiltshire Police CSW team to add this site for CSW.

**B3083 Salisbury Road (north of Brooks Orchard)** - 85<sup>th</sup> percentile 26.41mph, average speed 21.5mph – **no further action**.

The 85<sup>th</sup> percentile is the speed at or below which 85% of traffic is travelling.

Where the posted speed limit is 30mph and the results are below 35mph = no further action, between 35.1mph and 41.9mph = Community Speed Watch, over 42mph = Police Enforcement.

**19/174 Substantive Highways Scheme Funding.** Cllr Lock proposed the Parish Council should make an application for Substantive Highways Scheme Funding in 2020 in respect of London Road traffic management improvements, this should be progressed through CATG at the earliest opportunity (as per applications made in 2018 and 2019), with the amount of reserves to be ear-marked noted in the budget, seconded Cllr Berry, voting unanimous in favour.

**i) Traffic Ear Marked Reserves.** Cllr Berry proposed moving the £5,000 A360 improvements reserves (carried forward from 2017/18) be moved to the London Road project, making the ear marked funding for the London Road project £25,000, seconded Cllr Hassett, voting unanimous in favour.

**19/175 Amendment to Horse sign London Road/Packway.** The estimate for this scheme is in the region of £1,000 with 25% Parish Council contribution of £250. Cllr Flint proposed the Parish Council proceed with the application to CATG and to approve the funding contribution of 25%/£250, seconded Cllr Woodman, voting unanimous in favour.

**19/176 Grant applications – LGA 1972 s137** After discussion members resolved to approve the following applications: -

- i) **Shrewton Running Club** - £1,402.00 - Road closure costs for the Shrewton Bustard 10k run. Proposed Cllr Hassett, seconded Cllr Woodman, voting unanimous in favour.
- ii) **St Mary's and Maddington Church** - £490.00 - Grass cutting in graveyards. Proposed Cllr Parrett, seconded Cllr Pope, voting unanimous in favour.
- iii) **WI** - £2,834.99 - Flower planters and ground preparation. Proposed Cllr Flint, seconded Cllr Lock, voting unanimous in favour, with Cllr Woodman being ineligible to vote.

**19/177 Accounts for Payment. It was resolved** the four payments were ratified, the current payments approved, cheques for grants issued and authorisation of a transfer of £7,000.00 from savings to current account to be actioned by Cllr Harris using online banking, proposed Cllr Hassett, seconded Cllr Woodman, voting unanimous in favour.

**Payments ratified**

Clerks Salary November	001183	£474.67
HMRC PAYE November	001184	£2.00
Hurdcott Landscapes	001185	£156.00
Sarah Tipping	001186	£610.00

**Payments authorised**

Clerks Salary December	001187	£474.67
Clerks expenses	001187	£33.84
HMRC PAYE December	001188	£ 2.00
Shrewton Methodist Church	001189	£90.00
Shrewton running club	001190	£1402.00
Salisbury Plain Benefice	001191	£490.00
Shrewton & District WI	001192	£2834.99

**Receipts**

Interest (Nov & Dec)	£4.62
Wiltshire Council S106 monies	£13,035.96

**19/178 Approval and signing-off of Parish Accounts for 31<sup>st</sup> December 2019.** Previously circulated, along with budget year to date. Cllr Lock had carried out the check of the accounts and raised no issues. The clerk reported Bank balances for 31<sup>st</sup> December 2019 were: -

Treasurers account	<b>£ 752.69</b>
Business Interest account	<b><u>£67,008.31</u></b>
	<b>£67,761.00</b>

Cllr Parrett proposed acceptance of the accounts, seconded Cllr Woodman, voting unanimous in favour. The Chairman and the RFO signed the accounts.

**19/179 Budget and Precept Proposals 2020/2021.**

The Clerk had prepared and previously forwarded a forecast of the Bank balance as at 31 March 2020 showing a forecast credit balance of £56,460 (less £42,057 ear marked reserves) leaving £14,403, the 2018/19 Internal Audit report, accounts up to 31 December 2019 and known expenditure for 2020/21 being £13,406.

**After discussion budget amendments for 2020/21: -**

Grants budget increase by £9,850 to £12,000.00

Travel £50

Training £500

Office exp £250

War memorial repairs due £1500 (utilising £1,110 ear marked reserves)

Traffic (already allocated) £6,063

**Total spend for 2020/21**

**£31,619 (includes £13,406)**

**Utilising following from 2019/20: -**

Grant reserves £4,000 (ear marked funds)

War memorial reserves £1,100

Traffic reserves £6,063

Traffic misc. reserves £2,522

Unspent funds 2019/20 £8,403

**Total utilisation** **£22,088**

**= requirement of** **£,9081**

**The following ear marked reserves to carry forward: -**

i) Traffic reserves London Road project £25,000

ii) Traffic reserves Misc. £2,522.48

iii) Flooding Fund £595.20

iv) CIL monies £3,590.20

v) Footpath repairs £5,000

vi) General reserves of £6,000

On this basis Cllr Flint proposed acceptance and approval of the budget and reserves and for the precept request for 2020/21 to reduce to £10,000 a decrease 50.65% to £12.82 per band D property (2019/20 was £20,000), as further funds were not required at this time for London Road improvements (sufficient funds have been ring-fenced), seconded Cllr Woodman, voting seven in favour with one abstaining.

**19/180 Update on items from previous meetings. Clerk advised: -**

i) No report had been received from Guy Benson, Programme Manager Military Civilian integration, following the inaugural meeting in November. Clerk to follow up.

ii) Highway improvement application for dropped kerb on footpath SHRE22 had been forwarded to CATG.

**iii) Trees/hedges/vegetation.**

a) Management Co of the Limes have not responded to two requests – Clerk still to seek advice from Rights of Way.

b) Clerk to write to Grant's requesting tree along London road to be attended to.

iv) Hurdcott Landscapes Ltd - invoice has been received for Feb to Apr 2019, however it still looks low.

v) Dementia Friends Session – Date of Tuesday 10<sup>th</sup> March at 7.30pm has been agreed, Clerk to arrange venue.

vi) Military liaison – Bulford PC do not have a dedicated Councillor, no response from Durrington TC.

vii) Clerk still has to send 'gifting' letters to Shrewton Shines and Shrewton Recreational Charity.

**19/181 Councillors reports received:**

a) **Chairman.** Cllr Harris's report attached.

b) **Flood Warden.** Cllr Parrett has visited the visited the householders who are vulnerable to ensure their pumps are on.

c) **Parish Steward.** Due to 9 January.

d) **Village Hall & Recreation Ground.** Car park has been levelled. Plans for internal works to hall complete, next quotes. Design for community garden complete.

e) **Rights of Way (ROW) Liaison.** Footpath SHRE16 stile damaged, SHRE3 report of deep mud and mud puddles, SHRE18 continues to be impassable due to mud and report of animals being kept in field in poor conditions, when it was believed they were not permitted. Clerk to report all to relevant departments at Wiltshire Council.

**19/182 Projects working group.** The group will consist of Cllrs Lock, Dunlop, Flint and Pope. The purpose of the group will be to consult, cost and manage projects, in line with budget/precept requirements, reporting to Parish Council regularly.

**19/183 War Memorial repairs.** Clerk to obtain costings with a view to applying to the Diocesan Advisory Committee for their March meeting.

**19/184 Rural Housing Needs Survey for Shrewton.** This will take place from 25<sup>th</sup> February 2020 to 30<sup>th</sup> March 2020, survey forms will be delivered with the March edition of Arrowhead or available online at <http://www.wiltshire.gov.uk/housing-local-housing-needs> under the heading **Current Housing Needs Surveys.**

The main aim of the survey is to determine the need for affordable housing together with the need for adapted housing or housing with care or support. It will also help us to understand your views on new housing development in the parish in general. **All households within the parish are encouraged** to complete a survey and to read/pass on the information to ensure that affordable housing options are promoted to all who could benefit from it.

The cost to distribute the survey with Arrowhead is £20, Cllr Berry proposed approval of the cost, seconded Cllr Flint, voting unanimous in favour.

**19/185 Buckingham Palace Garden Party 27 May 2020.** Cllr Flint proposed nominating Cllr John Berry for the draw, seconded Cllr Woodman, voting unanimous in favour.

**19/186 Annual Parish Meeting of the Electorate.**

Members agreed to hold this on Wednesday 6<sup>th</sup> May at 7.00pm prior to the Annual Meeting of the Parish Council to commence at 7.30pm. Clerk to invite organisations who had previously received Parish Council grants to give a brief overview of how the monies had been utilised.

**19/187 Correspondence.** No additional not already covered.

**19/188 Future Partnership meetings:**

- **Wiltshire Council – Focusing on the Future Event – 5.30pm – 7.00pm. Public event.**  
Tuesday 7 January – City Hall, Salisbury  
Thursday 9 January – Monkton Park, Chippenham  
Wednesday 15 January – County Hall, Trowbridge  
Thursday 16 January – Community Hub & Library, Devizes
- **Flood Group meeting** – 15 January – Cllr Parrett attending
- **Amesbury Area Board** – 16 January, 7.00pm – Sharp Hall, Larkhill. **Open to the public.** - Cllrs Harris and Berry attending.
- **Defence Infrastructure Organisation (Ash Die Back)**– 17 January 11.00am – Tidworth Garrison- Cllr Flint attending.
- **A303 Community Forum** – 12 February, 7-8.30pm – Cllr Hassett attending.
- **CATG** – 14 February 2020 – Cllr Harris attending

**19/189 Date of next meeting**

The next Meeting of The Parish Council is to be held on Wednesday 5<sup>th</sup> February 2020 at 7.15pm in The Methodist Church Hall.

The meeting closed at 10.01pm.

Approved by the Council as a true record.

Signed.....Chairman                      Date.....

Attachments: Reports: Chairman's and Traffic Working Group

Reports are on the Website [www.shrewton.com](http://www.shrewton.com) or available from the Clerk on request.