

SHREWTON PARISH COUNCIL

Minutes of the Shrewton Parish Council Meeting held remotely via Zoom on Wednesday 1st July 2020 at 7.15 p.m.

Present: Councillors

Richard Harris (Chairman), John Berry (Vice Chairman), Roy Flint, Dave Hassett, Ron Lock, Colin Pope and Anne Woodman

In attendance: Parish Clerk Nikki Spreadbury-Clews, Cllr Kevin Daley (Unitary Councillor to Till & Wylve Valley) and no members of the public.

Public Participation

None.

20/43 Acceptance of apologies for absence. Resolved: Cllr Beth Dunlop

20/44 Minutes. The Clerk had made two amendments to the draft minutes item 20/31 and 20/36. The minutes of the Council meeting held remotely on 3rd June 2020 were approved as a true record and will be signed by the Chairman at a future face-to-face meeting once restrictions have been lifted.

20/45 Dispensations and Declarations of interest. Resolved: None

20/46 Chairman's and traffic reports attached.

20/47 Updates from previous meetings.

- 1) The George – activities have been reported to various authorities who are following through.
- 2) Govt Covid pedestrian/cycle scheme – two suggestions have been forwarded to CATG – bollards outside Co-op and bus stop opposite – the Co-op had already been highlighted, second will be placed on list for assessment.
- 3) Both items for CATG from June meeting have been forwarded to CATG.
- 4) Email to planning regarding the external boiler at Halfway Cottage.
- 5) AGAR submitted to external auditors and published on website.
- 6) Letters sent to land owners regarding hedge and fence onto footpath SHRE24.
- 7) Footpath SHRE17. Letters had not been sent to multi agencies, the matters appear to have subsided, therefore the situation will be monitored.

20/48 Notice of Vacancy in Office of Councillor. Further to the resignation of Den Parrett from Shrewton Parish Council the vacancy was advertised on 5 June. Wiltshire Council have confirmed no request for an election was received and the Parish Council can fill the vacancy by co-option.

20/49 Planning Applications for Decision:

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

Appeal against refusal 19/10455/FUL APP/Y3940/W/20/3250122 Demolition of existing buildings and the erection of one detached dwelling (use class C3), attached car port, landscaping and associated works. Fleming Barn, B3083 The Common Shrewton North to Rollestone Road Shrewton, Homanton, Shrewton, SP3 4ER.

Resolved: No further representation to be made.

20/50 Planning Decisions from Wiltshire Council noted:

20/03159/FUL Single Storey Rear Infill Extension. Nettledown, Nett Road, Shrewton, SP3 4HB.
Wiltshire Council decision – Approved with conditions.

20/51 Accounts for Payment.

Resolved: Two payments were approved and four payments were ratified. Cllr Berry proposed, seconded Cllr Lock, voting unanimous in favour.

Payment authorised

N Spreadbury-Clews Expenses	001219	£55.38
Clerks salary (July)	001220	£476.67

Payments Ratified

Clerks Salary (June)	001215	£476.67
Shrewton Recreation Charity	001216	£1200.00
Till Valley Day Care Centre	001217	£294.40
Shrewton United Football Club	001218	£1680.00

20/52 Approval and signing-off of Parish accounts for the month ended 30th June 2020. As previously circulated, along with spend against budget to 30 June 2020.

The clerk reported Bank balances as at 30th June 2020 were: -

Treasurers account	£ 2,013.41
Business Interest account	£64,930.43
Less Outstanding payments	<u>£ 2,776.49</u>
	£64,167.35

Cllr Lock had carried out the quarterly review and confirmed the accounts were in order.

Resolved: Cllr Hassett proposed acceptance of the accounts, seconded Cllr Lock, voting unanimous in favour. The Clerk signed the accounts the Chairman will sign at a future face-to-face meeting once restrictions have been lifted.

20/53 Financial Regulations. Based on NALC model regulations circulated prior to meeting for members perusal. Members confirmed amendments.

Resolved: Cllr Hassett proposed acceptance and adoption of the Financial Regulations, seconded Cllr Flint, voting unanimous in favour.

20/54 Business Risk Management Register. Circulated prior to meeting for members perusal. The document was taken as read.

Resolved: Cllr Woodman proposed acceptance and adoption of the Business Risk Management Register, seconded Cllr Berry, voting unanimous in favour.

20/55 Internal Audit Report 2019/2020.

Resolved: Members noted the recommendations action plan updates with the following outstanding:

R5. Clerk to complete.

R6. First quarterly review due at August meeting.

20/56 Speed Indicator Device (SID). Further to a resident requesting a SID on the Amesbury Road, the mobile device was already planned to be situated on a lamp post near Meadway and will be placed there in the near future.

20/57 Smart Street light control pole. Currently sited on the emergency access between Highfield Rise and Nett Road to be relocated to Highfield Rise, adjacent to the spur which goes to Hilltop Close. Contractors had not been aware this was an emergency route and once advised responded promptly. **Hedge overhanging onto emergency access.** The leylandii hedge overhangs the property boundary immensely onto the emergency access. Clerk was requested to take up the issue with the property owner again and Wiltshire Council.

20/58 Shrewton.com webmaster. The webmaster has advised due to other commitments they are unable to carry out the role of webmaster. The community is seeking a willing volunteer for the website, anyone with good experience of using the web would be suitable. Ideal skills would be: -

- Experience of using WordPress to manage a website.
- Ability to use email.
- Ability to use social media: Twitter, Facebook & Instagram.

The Parish Council pages are and will continue to be updated by the Parish Clerk, however all other pages will not.

20/59 Correspondence:

- London Road Trees – the landowner has had a tree survey carried out and the tree surgeon is due to carry out works.
- Thank you from Till Valley Day Centre for their grant monies.

20/60 Date of next meeting.

The next Parish Council Meeting will be held on Wednesday 5th August 2020 at 7.15pm. Venue to be confirmed.

The meeting closed at 8.11 pm. Approved by the Council as a true record

Signed.....Chairman Date.....

Attachments: Chairman's and traffic reports.

Minutes and reports are on the Website www.shrewton.com or available from the Clerk on request.