

SHREWTON PARISH COUNCIL

Clerk: Nikki Spreadbury-Clews

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**Meeting of Shrewton Parish Council to be held online
on Wednesday 3rd March 2021 at 7.15pm**

All Parish Council Meetings are open to the Public and Press

24th February 2021

To All Members of Shrewton Parish Council

Dear Councillor

You are summoned to attend the meeting of Shrewton Parish Council on Wednesday 3rd March 2021, the meeting will be held online via Zoom, to transact the business set out below.



Nikki Spreadbury-Clews
Parish Clerk

Join Zoom Meeting via the internet

<https://us02web.zoom.us/j/88527073856?pwd=ZEs5ajZSVE91VWFwcGJveEVVNmlrZz09>

Meeting ID: 885 2707 3856

Passcode: 976862

MEETING SCHEDULE

7.15pm - Public Participation

To enable members of the public to address the Council, with an allowance of three minutes per person, regarding items on the agenda in the first instance and if time permits any matter relating to the village.

COUNCIL MEETING AGENDA

- 1. Acceptance of apologies for absence**
- 2. To approve** as a correct record, the minutes of the Council planning meeting held on 3rd February 2021, copies of these minutes have been circulated.
- 3. Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.
- 4. To receive Chairman's report.**
- 5. To receive Project working groups report. Members to give a view on** initial report of village sign concept.

6. To receive report from Cllr Elliott regarding the Amesbury area Youth forum.

7. Updates on items from previous meetings.

8. Shrewton Recreational Charity. Members to discuss and make decision on: -

- i) Grant application for £4,610.00
- ii) Request for Shrewton Parish Council to accept the role of caring for maintenance of the recreational space. The work would continue to be managed by the Recreational Charity committee, with full details provided as needed to ensure the Council has full oversight, (as per email 16 February)

9. Accounts for Payment: Members are asked to ratify four and authorise one payment listed.

Payments for ratifying

Salisbury Plain Benefice (grant)	001251	£490.00
Shrewton & District WI (grant)	001252	£250.00
Clerks salary (February)	001253	£487.27
HMRC (February)	001254	£2.40

Payments for authorisation

Clerks expenses and reimbursement of costs	001255	£53.28
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10. Approval and signing-off of parish accounts

The Clerk will present the parish accounts for the month ended 28th February 2021 for approval.

11. Traffic reserves – £625.00 was allocated to A360 white lining, CATG issue 4053 relating to this was closed in November 2018. Cllr Harris reports ‘as the tarmac is in good condition it may be the white lining in that area was going to be done after the road was resurfaced. The intention was to get the road centre-lined with a wider line with hatchings and plans were drawn up with this in mind.’

Members to advise Clerk what action to take.

12. Members to discuss and make decision on the way forward with the website, in particular with Website Accessibility regulations 2018, have a standalone Parish Council site and a gov.uk domain name, shrewtonparishcouncil.gov.uk.

13. Possible pollution to River Till. Members to discuss correspondence received 19 February 2021 and any action to take.

14. Members to discuss and make decision on review of the following policies. The following policies have been reviewed by the Clerk and forwarded for members consideration, in some instances the Clerk has recommended an alternative Councils policy: -

- i) Complaints procedure – consider alternative Councils policy
- ii) Disciplinary & Grievance Procedure – all in order
- iii) Email Policy – consider alternative Councils policy
- iv) Filming, Photography, Audio & Social Media policy – all in order
- v) Grant letter, Grant application and Grant awarding policy – all in order
- vi) Press & Communications Policy – consider alternative Councils communications protocol policy

15. CPRE Wiltshire and The Hills Group Best Kept Village Competition 20120. Members to discuss and make decision as to whether to enter, as per information forwarded 21 January.

16. Wiltshire Local Plan Review Consultation and Gypsy & Traveller Local Plan Consultation. The consultation runs from 13 January to 9 March.

Members to discuss any response to the consultation they may wish to make.

17. Census 2021 for noting by members.

The census is coming. By taking part, you can help to inform decisions on services that shape your community, such as schools, doctors' surgeries and bike lanes. It's important you fill in your census questionnaire because the information you share affects the life of every single person living in England and Wales. Because these things matter to us all, everyone needs to complete the census. Do not worry, your information is protected by law. That means government officials dealing with payments or services you receive cannot see it.

Census Day is Sunday 21 March. You can fill yours in online as soon as you get your access code in the post. If your household circumstances change on Census Day, you can let The Office for National Statistics (ONS) know.

If you need help, you can visit www.census.gov.uk where there's a wide range of support services available.

18. Local Elections 6 May.

Registered voters will be able to have their say in the Police and Crime Commissioner, unitary, and town and parish council elections, as well as a number of neighbourhood planning referendums. Due to the ongoing pandemic, Wiltshire council's Returning Officer is asking that as many people as possible register to vote via post. [People urged to vote by post and have their say in a safe way - Wiltshire Council](#)

Members to make decision on how to promote the Council.

19. Dates of meetings 2021/2022 municipal year. Meetings are held on the first Wednesday monthly. However, the Annual meeting of the Council in May 2021 will be required after the Local Elections on 6th May and no later than the 24th May 2021, the proposed date is 12 May 2021 (this date may change if the election goes to a poll).

Please note legislation to hold meetings remotely expires on the 7th May 2021.

20. Annual Parish Meeting of the Electorate.

This is not a Council meeting; it is a meeting of the parish electors taking place between 1 March and 1 June. Electors can contribute to the agenda and in practice often celebrate local activities and debate current issues in the community. The Chairman of the Council, any two councillors or six members of the public can call the Annual Parish Meeting.

Members to discuss and make decision whether to proceed to call a meeting.

21. Correspondence. As per attached and Clerk to advise.

22. Partnership meetings:

i) **Amesbury Area Board** – Thursday 18th March 6.30pm Via Microsoft Teams.

23. Clerks Annual Leave. For noting the Clerk will be on annual leave from 22nd March to 26th March 2021.

24. Date of next meeting

The next Meeting of The Council will be Wednesday 7th April 2021; to be held online via Zoom.

The minutes of this meeting will be available to all members of the public from the village website www.shrewton.com, the Parish Notice board or by contacting the Parish Clerk.