

SHREWTON PARISH COUNCIL

**Minutes of the Shrewton Parish Council Meeting
held remotely via Zoom on Wednesday 3rd March 2021 at 7.15 p.m.**

Present: Councillors

Richard Harris (Chairman), John Berry (Vice Chairman), Tim Elliott, Roy Flint, Dave Hassett, Ron Lock, Colin Pope and Anne Woodman.

In attendance: Parish Clerk Nikki Spreadbury-Clews, Unitary Cllr Kevin Daley and no members of the public.

Public Participation None

Meeting of the Parish Council

20/189 Acceptance of apologies for absence. Resolved: None

20/190 Minutes. The minutes of the Council meeting held remotely on 3rd February 2021 were approved as a true record and will be signed by the Chairman at a future date.

20/191 Dispensations and Declarations of interest. Resolved: Cllr Berry in respect of grant a application for Shrewton Recreational Charity.

20/192 Chairman's report attached.

7.21pm Cllr Hassett joined the meeting after experiencing technical difficulties.

20/193 Project Working Group (PWG). Members agreed in principle for the group to proceed with preparing village sign concept project for final decision at a future date. Initial costings for 10 signs, posts and printing of the information £1,800 inclusive of VAT, does not include installation.

20/194 Report from Amesbury Area Youth Forum. Cllr Elliott reported it was a useful meeting bringing together various people working with youths. Ideas included funding, how to get youths engaged, festival of youth, outreach projects, summer camps, youth council, army facilities at Larkhill available to all members of the public, transport available for youths to and from Shrewton to Larkhill.

20/195 Updates from previous meetings: -

- i) Stile's f/p SHRE16 – no response from one land owner. Defence Infrastructure Organisation (DIO) made a site visit and agree that the 5 stiles along the route are not in the best condition. Notes forwarded to rural contractor Landmarc who will take this further.
- ii) Planning application 20/10399/FUL - Royal Oak, Shrewton will be heard at Southern Area planning committee on 10 March. Members agreed to make representation regarding plot 6, with Cllr Harris submitting the report and attending.

8.00pm Cllr Daley gave his apologies and left the meeting.

20/196 Grant application [LGA1972s137](#)

- i) Grant application for £4,610.00 Shrewton Recreational Charity – Cllr Hassett proposed approving the grant, seconded Cllr Elliott, voting unanimous in favour with Cllr Berry ineligible to vote.
- ii) Clerk to look into request for Shrewton Parish Council to accept the role of caring for maintenance of the recreational space. The work would continue to be managed by the Recreational Charity committee, with full details provided as needed to ensure the Council has full oversight.

20/197 Accounts for Payment Approved. [LGA 1972 s150 \(5\)](#)

Resolved: Cllr Hassett proposed ratifying the four payments and authorising two payments as listed, seconded Cllr Berry, voting unanimous in favour.

Payments for ratified

Salisbury Plain Benefice (grant)	001251	£490.00
Shrewton & District WI (grant)	001252	£250.00
Clerks' salary (February)	001253	£487.27
HMRC (February)	001254	£2.40

Payments authorised

Clerks' expenses and reimbursement of costs	001255	£98.28
Sarah Tipping	001256	£610.00

20/198 Approval and signing-off of Parish accounts for the month ended 28th February 2021. As previously circulated, along with spend against budget to 28th February 2021.

The clerk reported Bank balances as at 28th February 2021 were: -

Treasurer's account	£ 1,226.64
Business Interest account	£52,145.55
Less Outstanding payments	<u>£ 1,563.09</u>
	£51,809.10

Resolved: Cllr Flint proposed acceptance of the accounts, seconded Cllr Berry, voting unanimous in favour. The Clerk signed the accounts, the Chairman to sign at a future date.

20/199 Traffic reserves – £625.00 was allocated to A360 white lining, CATG issue 4053 relating to this was closed in November 2018. Cllr Harris reports 'as the tarmac is in good condition it may be the white lining in that area was going to be done after the road was resurfaced. The intention was to get the road centre-lined with a wider line with hatchings and plans were drawn up with this in mind.' **Resolved:** Clerk to write to traffic engineer for update, possibly raising a new highway improvement request, proposed Cllr Hassett, seconded Cllr Lock, voting unanimous in favour.

20/200 Members discussed Website Accessibility regulations 2018, a standalone Parish Council site and a gov.uk domain name, www.shrewtonparishcouncil.gov.uk. Cllr Berry proposed accepting a standalone website for Parish Council and the new domain name, seconded Cllr Hassett, voting unanimous in favour.

20/201 Possible pollution to River Till. Members discussed the correspondence and requested the Clerk writes to Wessex Water.

20/202 Policy reviews. Members deferred decision until next meeting with Cllr Harris and Cllr Berry reviewing them in the meantime.

The Clerks recommendations were: -

- i) Complaint's procedure – consider alternative Council's policy
- ii) Disciplinary & Grievance Procedure – all in order
- iii) Email Policy – consider alternative Council's policy
- iv) Filming, Photography, Audio & Social Media policy – all in order
- v) Grant letter, Grant application and Grant awarding policy – all in order
- vi) Press & Communications Policy – consider alternative Council's communications protocol policy

20/203 CPRE Wiltshire and The Hills Group Best Kept Village Competition 2021.

Resolved: Members agreed not to enter.

20/204 Wiltshire Local Plan Review Consultation and Gypsy & Traveller Local Plan Consultation.

Resolved: Members agreed not to send a Parish Council response.

20/205 Census 2021 noted by members.

The census is coming. By taking part, you can help to inform decisions on services that shape your community, such as schools, doctors' surgeries and bike lanes. It's important you fill in your census questionnaire because the information you share affects the life of every single person living in England and Wales. Because these things matter to us all, everyone needs to complete the census. Do not worry, your information is protected by law. That means government officials dealing with payments or services you receive cannot see it.

Census Day is Sunday 21 March. You can fill yours in online as soon as you get your access code in the post. If your household circumstances change on Census Day, you can let The Office for National Statistics (ONS) know.

If you need help, you can visit www.census.gov.uk where there's a wide range of support services available.

20/206 Local Elections 6 May.

Registered voters will be able to have their say in the Police and Crime Commissioner, unitary, and town and parish council elections, as well as a number of neighbourhood planning referendums. Due to the ongoing pandemic, Wiltshire council's Returning Officer is asking that as many people as possible register to vote via post. [People urged to vote by post and have their say in a safe way - Wiltshire Council](#)

All eleven seats of Shrewton Parish Council are open for candidates to put themselves forward to be elected.

Members decided to promote the Councils achievements via social media and to local groups and organisations to attract a wider mix of candidates.

20/207 Members noted:

Dates of meetings 2021/2022 municipal year. Meetings are held on the first Wednesday monthly. However, the Annual meeting of the Council in May 2021 will be required after the Local Elections on 6th May and no later than the 24th May 2021, the proposed date is 12 May 2021 (this date may change if the election goes to a poll).

Please note legislation to hold meetings remotely expires on the 7th May 2021.

20/208 Annual Parish Meeting of the Electorate.

This is not a Council meeting; it is a meeting of the parish electors taking place between 1 March and 1 June. Electors can contribute to the agenda and in practice often celebrate local activities and debate current issues in the community. The Chairman of the Council, any two councillors or six members of the public can call the Annual Parish Meeting.

Resolved: Members decided to defer decision pending further Government guidance/legislation in line with Covid restrictions.

20/209 Correspondence. Noted.

20/210 Partnership meetings:

- i) **Amesbury Area Board** – Thursday 18th March 6.30pm Via Microsoft Teams.
- ii) **Neighbourhood Tasking Group (NTG)** – Wednesday 10 March via Microsoft Teams – Cllr Berry attending

20/211 Noted: The Clerk will be on annual leave from 22nd March to 26th March 2021.

20/212 Date of next meeting

The next Meeting of The Council will be Wednesday 7th April 2021; to be held online via Zoom.

The meeting closed at 9.03pm.

Approved by the Council as a true record

Signed.....Chairman Date.....

Attachments: Chairman's report.

Minutes and reports are on the Website www.shrewton.com or available from the Clerk on request.