

SHREWTON PARISH COUNCIL

DRAFT

Minutes of the Meeting of Shrewton Parish Council

Held at Shrewton Village Hall on Wednesday 1st September 2021 at 7.15 p.m.

Present: Councillors

Richard Harris (Chairman), Tim Elliott, Ron Lock and Nick Sage

In attendance: Nikki Spreadbury-Clews (Parish Clerk), Cllr Kevin Daley (Unitary Member) had sent his apologies. Two members of the public.

Public Participation

Member of the public gave an overview of their grant application.

Member of the public spoke about the proposed closure of the London Road in November for one year whilst the Rollestone crossroads works are carried out and enquired if access for the grain lorries would be maintained.

The Parish Council have not received confirmation of the closure from highways. At the end of July highways advised the following: - *“our procedure is to process works orders within 3 months of commencement. Stakeholder will be notified of the works in due course. Access will be maintained for businesses and properties where possible but will be closed to through traffic”*.

Clerk will make further enquires.

The two members of the public left the meeting.

Meeting commenced at 7.31pm

21/87 Acceptance of apologies for absence. Resolved: Cllr John Berry and Cllr Dave Hassett.

21/88 Minutes. The minutes of the meeting of the Council held on 4th August 2021 were approved as a true record and signed by the chairman.

21/89 Dispensations and Declarations of interest. Resolved: None

21/90 Five Councillor Vacancies. The Parish Council is currently running at 55% capacity in order for them to be effective and support the community up to five Councillors are required. If you wish to find out more about how you could make a positive contribution to your local community, please feel free to contact any of the Councillors or the Clerk.

Members to promote and seek applicants. Clerk has advertised and contacted local groups and organisations.

21/91 Chairman’s report attached.

21/92 Project Working Groups report attached.

21/93 Planning applications discussed and responses made to consultations:

(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

PL/2021/07379

Construction of 10 no. single storey accommodation blocks with associated external works following demolition of existing buildings. Rollestone Camp Shrewton Salisbury SP3 4UZ
Resolved: Cllr Lock proposed no objections, seconded Cllr Sage, voting unanimous in favour.

PL/2021/07532 & PL/2021/08035(LBC)

Demolition of existing garden shed and erection of timber framed farm truck garage and shed. The Grange, Maddington Street, Shrewton, Salisbury, SP3 4JL
Resolved: Cllr Elliott proposed no objections with the condition it's not to be used for ancillary accommodation purposes, seconded Cllr Sage, voting unanimous in favour.

PL/2021/07766

First storey extension to form bathroom plus ground floor extension to form office and dining room. Vine Cottage, Salisbury Road, Shrewton, Salisbury, SP3 4EE
Resolved: Cllr Elliott proposed no objections, seconded Cllr Sage, voting unanimous in favour.

21/94 Planning Decisions from Wiltshire Council noted: Approved with conditions.

PL/2021/05670

Single story ground floor extension to rear Croi Tanners Lane Shrewton Salisbury SP3 4JR

21/95 Grant application. LGA 1976 s19(3)

Shrewton Sports & Social club for £4500.00 to provide disabled access and disabled/baby changing toilet.

Resolved: Cllr Lock proposed awarding the monies, seconded Cllr Elliott, voting unanimous in favour.

21/96 Accounts for Payment: LGA 1972 s150 (5)

Resolved: Payments listed were authorised to be made via online banking. Proposed Cllr Sage, seconded Cllr Elliott, voting unanimous in favour.

Clerks Salary (August)	£487.27
HMRC (PAYE)	£2.40
Clerks expenses & reimbursement of costs	£104.70
WALC (Cllr Elliott training)	£30.00
WALC (Cllr Sage training)	£36.00
PKF Littlejohn LLP (external audit)	£240.00
Sarah Tipping	£620.00

21/97 Approval and signing-off of Parish accounts for the month ending 31 August. As

previously circulated, along with spend against budget to 31 August 2021.

The reported Bank balances as at 31 August 2021 were: -

Treasurers account	£ 2,265.13
Business Interest account	£ 49,798.90
Less Outstanding payments	<u>£ 976.74</u>
	£51,087.29

Resolved: Cllr Lock proposed acceptance of the accounts, seconded Cllr Elliott voting unanimous in favour.

21/98 Update on Items from previous meetings: -

- a) **White lining A360** – Cllr Harris to speak with Kate Davey
- b) **Emergency access Nett Road/Highfield Rise** – Clerk to contact new Wiltshire Council officer.
- c) **Update/new website** – Clerk liaising with Mike Wren
- d) **Bus Shelter assessments** – Clerk advised J&R Building Services will carry out an assessment and complete a report at £20ph, anticipating it'll take 2/3 hours.
Resolved: Cllr Sage proposed to proceed, seconded Cllr Elliot, voting unanimous in favour.
- e) **Upper Backway dropped kerb** – works due to be carried out 27 September 2021.
- f) **Public Rights of Way** - SHRE18 (A360 end) Clerk wrote to six residents, now cleared. SHRE23 Clerk wrote to resident. SHRE24 and 32 - PRoW officer is looking into. Ford at Bourton bridge and the bridge safety – Clerk to contact PRoW officer and highways respectively.

21/99 Annual general inspection of War memorial. Cllr Elliott volunteered to carry this out.

21/100 Completion of limited assurance review 31 March 2021.

Resolved: Members noted and acknowledged, as previously circulated, PKF Littlejohn LLP review of the Annual Governance and Accountability Return (AGAR) for year ended 31 March 2021.

External auditor report 2020/21

'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'

Other matters not affecting our opinion which we draw to the attention of the authority: None.
The Clerk has published the Notice of Conclusion of Audit and AGAR (sections 1,2&3) on the website as required.

21/101 Correspondence. Clerk has responded to emails regarding PRoW. Parish Council have been copied into an email sent to John Glen MP, Wiltshire Council highways and Highways England from a resident regarding traffic on High St and blocking access to their property. Clerk to send an acknowledgement.

21/102 Partnership Meetings to consider attending: -

- 1) **Stonehenge Area Board Paths4All** launch Friday September 10th, 12 noon - 2pm – Phoenix Village Hall, Netheravon. Cllrs Harris and Lock will check to see if one of them can attend.
- 2) **Stonehenge Area Board** - 23rd September 6.30pm venue TBA
- 3) **Community Area Transport Group (CATG)** – 20 October 2021 10-12 – Cllr Harris to attend.

21/103 Date of next meeting.

The next meeting of the Council will be held on Wednesday 6th October 2021 at 7.15pm at Shrewton Village Hall.

The meeting closed at 8.25pm. Approved by the Council as a true record.

Signed

Dated

The minutes of this meeting will be available to all members of the public from the village website <https://shrewton.com> or by contacting the Parish Clerk.