SHREWTON PARISH COUNCIL

Clerk: Rebecca Hathaway-White
Pembroke Farm, The High Street, Tilshead, Wiltshire, SP3 4RX
Telephone: 07802 679457
Email: clerk@shrewtonparishcouncil.gov.uk

Meeting of Shrewton Parish Council to be held at Shrewton Village Hall on Wednesday 2nd September 2026 at 7.15pm

All Parish Council Meetings are open to the Public and Press.

27th August 2026
To All Members of Shrewton Parish Council

Dear Councillor

You are summoned to attend the Meeting of Shrewton Parish Council on Wednesday 2nd September 2026 at Shrewton Village Hall to transact the business set out below.

Rebecca Hathaway-White
Parish Clerk

MEETING SCHEDULE

7.15pm
Public Participation
To enable members of the public to address the Council, with an allowance of three minutes per person, regarding items on the agenda in the first instance and if time permits any matter relating to the village.

COUNCIL MEETING AGENDA

1. **Acceptance of apologies for absence.**

2. **To approve** as a correct record, the minutes of the Council meeting held on the 1st July 2026**,** copies of these minutes have been circulated.

3. **Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.

4. **Co-option. Councillors are asked to note** that there are currently two spaces available for co-option.

5. **Chairman's report.**

6. **Members are asked to ratify and authorise payments listed, to be made via online banking.**

Payments to Ratify & Authorise

Employee Payments (August)	£915.18
Sarah Tipping	£735.00
Alistair Haggaty (Fingerpost & Noticeboard Installation)	£298.00
Mark Potter	£300.00
Employee Payments (July)	£915.18

Hurdcott Landscapes	£1296.00
Chatterbox (Grant)	£705.00
PFK Littlejohn (External Audit)	£378.00
Tag Print	£60.00
NALC (Training)	£42.00
Parish Online	£172.80
WALC (Training)	£96.00
WALC (Training)	£78.00

7. **Approval and signing-off of the parish accounts as at 31st August 2026.**
   The Clerk will present the parish accounts for the month ending 31st August 2026

8. **Neighbourhood Plan Steering Group Update**
   i) **Neighbourhood Plan Spending to Ratify**

Easels Stands x 4	£48.78
MDF Board	£18.99
Chat GPT (July)	£20.00
Amesbury Printing	£7.20
Chat GPT (June)	£20.00
Chat GPT (August)	£20.00

9. **Neighbourhood Plan Steering Group. Councillors are asked to consider** the Neighbourhood Plan Steering Group due to governance concerns about the management of OS data and licence arrangements in the Council's name pending investigation by Ordnance Survey.

10. **Draft Neighbourhood Plan.** As the qualifying body for the Shrewton Neighbourhood Plan councillors are asked to approve (as read) the following draft documents, previously circulated, for release to Wiltshire Council, previously circulated. The documents to be accompanied by request for a Strategic Environmental Assessment(SEA) Screening Opinion.
    Please note that, our site option choices cannot be confirmed until we have completed the Strategic Environmental Assessment and received the Habitats Regulation Assessment from Wiltshire Council.

11. **Consultation planning applications. Council to discuss and make decision on responses:**
    (Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

Planning Applications

Reference:	PL/2026/04869 - Householder planning permission
Site Location:	Albert Cottage, Salisbury Road, Shrewton, Salisbury, SP3 4EQ
Proposal:	Proposed extension, extend existing parking bay with associated external and internal works.
Applicant Name:	Mr D Smith
Officer Name:	Kate Clements
Respond By:	16 September 2026

Planning Applications – No comment, no meeting held

Reference:	PL/2026/04282 - Consent under Tree Preservation Orders
Site Location:	9 THE LIMES, HIGH STREET, SHREWTON, SALISBURY, SP3 4BW
Proposal:	Horse Chestnut - Removal of all epicormic growth up to 5?m is required to manage the significant reactionary growth produced following the previous substantial crown reduction. This dense, low-level epicormic growth is structurally weak, obscures stem visibility for ongoing inspection, and increases the risk of future branch failure as it develops. Clearing this material will restore safe access around

	the tree, improve light levels, and allow proper monitoring of the main stem and primary unions to ensure the tree's long?term management remains effective and defensible. This is solitary tree in the garden, so easily identifiable.
Applicant Name:	Mr Adam Busby
Officer Name:	Shane Verrion
Respond By:	31 July 2026

Reference:	PL/2026/04081 - Householder planning permission
Site Location:	Shrewton House, Elston Lane, Shrewton, Salisbury, SP3 4HJ
Proposal:	Installation of four Air Source Heat Pump to north and west side of the house
Applicant Name:	Mrs Victoria d'Avanzo
Officer Name:	Daniel Jacobs
Respond By:	7 August 2026

Reference:	PL/2026/04101 - Full planning permission
Site Location:	Cherry Lodge, Shrewton, Salisbury, SP3 4ET
Proposal:	Installation of external staircase and minor external alterations to faciliate change of use from use class C3 to use Classes E and Sui Generis
Applicant Name:	DEFRA / Natural England
Officer Name:	Jane Sanger
Respond By:	24 August 2026

Planning Decisions

Reference:	PL/2026/03456 - Householder planning permission
Site Location:	Glenesk, Rollestone Road, Shrewton, Salisbury, SP3 4HG
Proposal:	Retention of decking and associated roof structure and timber fencing (Retrospective)
Applicant Name:	Mr and Mrs Lashmore-Searson
Officer Name:	Hayley Clark
Decision Date:	13 July 2026
Decision:	Approve with Conditions

Reference:	PL/2026/03395 - Householder planning permission
Site Location:	White House, Maddington Street, Shrewton, Salisbury SP3 4JL
Proposal:	1st floor extension over existing garage.
Applicant Name:	Mr & Mrs Lucy Trinder
Officer Name:	Mary Rose Scott
Decision Date:	15 July 2026
Decision:	Approve with Conditions

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12. **Notice of Conclusion of Audit. Councillors are asked** to note the Notice of Conclusion of Audit and associated documents and comments, previously circulated and displayed on noticeboards and the website.

13. **Signing Improvements A360. Councillors are asked to consider** the LHFIG proposal for signing improvements on the A360 in Shrewton in the vicinity of the Nett Road/Chalk Hill crossroads. The cost of implementing this proposal are in the region of £1,100 with the 25% contribution from Shrewton Parish Council being £275. This estimate includes the provision of temporary traffic management measures to ensure the safety of the contractors on site.

14. **School Keep Clear Markings. Councillors are asked to consider** the LHFIG proposal for keep clear markings on Tanners Lane, at the rear entrance to Shrewton School. The costs for implementing this proposal are in the region of £1,100 with the 25% contribution from Shrewton Parish Council being £275. This estimate includes the provision of temporary traffic management measures to ensure the safety of the contractors on site.

15. **Rollestone Crossroads Junction. Councillors are asked to consider** the LHFIG proposal for carriageway roundels and markings for the 50mph speed limit terminal point East of the crossroads. The cost estimate is £1300 with a 25% contribution from Shrewton Parish Council being £325. This estimate includes the provision of temporary traffic management measures to ensure the safety of the contractors on site.

16. **Facilities Data for the Wiltshire Local Plan. Councillors are asked to consider** the recent email received from Wiltshire Council Strategic Planning Department, previously circulated, and are asked to consider whether they'd like to respond with any comments or feedback by the 11th September 2026. The email specifically asks if we are aware of any previously developed or underused land in your area that may be suitable for future development or regeneration.

17. **Residential Allocated Parking. Councillors are asked to consider** supporting residents in submitting a request formally to Wiltshire Council for residential allocated parking at SP3 4EE. Councillors are asked to consider the Highways Request Form completed by residents in support of this request, previously circulated.

18. **Community Governance Review. Councillors are asked to note** that Wiltshire Council are currently conducting a Community Governance Review and to;

- *Confirm whether you believe your arrangements are effective and convenient, and reflect community interest and identity and why you believe this, or*
- *Make any suggestions as to why the arrangements should be amended, and why.*

- *Are there any issues regarding your external boundaries? Eg, streets/estates divided by a parish boundary, settlements with closer connection to your parish despite being located in another, anomalies such as a border going through a property etc. If yes, do you have any suggestions for a more effective and convenient boundary? Have you had any discussions with other parishes on these issues? OS Map Link & Electoral Boundaries Map Link*
- *Do you believe the number of councillors able to be elected for your parish council to be appropriate? Do you struggle to recruit to the places, and would a reduction make sense? Has there been an increase in electorate and would an increase be appropriate?*
- *If you are a Parish Meeting, how often do you meet and are you active? Would a parish council or grouping with another parish provide a more effective arrangement and still be appropriate for the community? If not, why?*
- *If you are a Parish Council, would a Parish Meeting arrangement be more suitable due to your scale? How would this ensure effective governance?*
- *If your parish is warded, what is the reason for the warding and does that reason still apply today? Would a different arrangement be more suitable? Eg more wards, no wards, rebalancing the number of councillors per ward*
- *If your parish is unwarded, do you feel the council appropriately represents all parts of the parish? Would warding be suitable?*

19. **Benches on Parsons Green. Councillors are asked to consider** the removal or replacement of the benches on Parsons Green.

20. **Road Closure. Councillors to consider** writing to Cllr Daley expressing concern over the chaos caused by the recent closure of Shrewton High Street for roadworks.

21. **Footpath and Village Maintenance Contract. Councillors to consider** the proposed Invitation to Tender (ITT) for the Footpath and Village Maintenance contract, currently held by Ms Sarah Tippling, and agree that it should be circulated to potentially interested parties. Details of the proposed ITT were circulated in advance.

22. **Shed. Councillors are asked to consider** Shrewton Recreation Grounds recent request that the shed that they have previously agreed to allow SPC to site on their land for the storage of resilience items for the village is subject to either rent or shared space. This shed has been purchased through a grant provided by SSEN to support village resilience.

23. **IT Policy. Councillors are asked to approve** and adopt the IT Policy, previously circulated.

24. **Data Protection Policy. Councillors are asked to approve** and adopt the Data Protection Policy, previously circulated.

25. **Vexatious Complaints Policy Review. Councillors are asked to consider** the Vexatious Complaints Policy Review, previously circulated, done by Cllr Mckernan and consider any changes they wish to make to the Vexatious Complaints Policy.

26. **Resilience. Councillors to consider** preparing a prepardness guide for residents, example previously circulated.

27. **Remembrance Day Preparations.**

28. **Traffic Working Group Update**

29. **Project Working Group**
    i) Storage shed
    ii) River Till Information Boards

30. **Updates and items outstanding from previous meetings, to include: -**
    a) Gully Clearing/Parish Steward
    b) Street Signs
    c) War Memorial

31. **Partnership Meetings to consider attending: -**
    i) LHFIG – 7th October, 10th February

32. **Date of next meeting**

The date of the next meeting of Shrewton Parish Council will be the 7th October 2026 at Shrewton Village Hall.

The minutes of this meeting will be available to all members of the public from the Parish Council Website www.shrewtonparishcouncil.gov.uk , the Parish Notice board or by contacting the Parish Clerk.